



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
December 5, 2017
7:30 PM
Agenda

Public Hearing – Ordinance 117 Courtware Fee
Fred's Alcohol License

Minutes November

Financial – November 2017

Citizens' Concerns

Board of Zoning Appeals (4yr term) – 2 seats open in January 2018
Carl Spano
April Milton

Ethics Committee (2 year term) – 2 seats open in January 2018
Patricia Brown
Alene Bowser-Kinsey

Cemetery Committee (2 year term) – 2 seats open in January 2018
Melissa Asbell
Tyson McLane

Tom's Pond Veterans Memorial Refund request

Tom's Pond Veterans Memorial Update

Subdivision Text Amendment

Courtware Fee – Ordinance 117 – second reading/vote

Fred's Alcohol license

LMIG

Water Rates

Hwy 41 S. Drainage

2017 Budget Amendments

2018 Budget Adoption

Department Reports

Citizens' Concerns

Admin/Executive Reports

**Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.*



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
December 5, 2017
7:30 PM

Minutes

Mayor Schindler called the meeting to order and led the Pledge of Allegiance followed by an invocation at 7:30 PM.

Those present were as follows; Mayor Schindler, Council Members, Ronald Carter, and Jena Sandlin, Clerk Tabatha Fowler, Clerk Consultant Ann Peterson, Fire Chief David Brown, Police Chief Breletic, Maintenance Supervisor Jeff Patterson, and citizens. Not present Council Member Rubinell McDonald.

Mayor Schindler opened the Public Hearing to discuss the Ordinance 117 Courtware Fee and Fred's Alcohol License. Mayor opened the floor for anyone wishing to speak in favor or opposition of Ordinance 117, there were none. Mayor Schindler called on Chief Breletic to discuss Fred's Alcohol License application.

Breletic stated that all the paperwork was in order and he recommended approval with the stipulation that Fred's employees must ID everyone wishing to purchase alcohol. Mayor opened the floor for anyone wishing to speak in favor or opposition of Fred's Alcohol Application, there were none. Being no further questions or comments, Mayor closed the public hearing at 7:36 PM.

Mayor called the Regular Meeting to order at 7:36 PM.

Mayor called for review of the minutes of November 7, 2017. Member Carter made a motion to accept the minutes as presented, Member Sandlin second, Member Sauls abstained due to not being present, motion passed.

Mayor called for review of the financials of November 2017, Member Carter made a motion to accept the financial as presented, Member Sauls second, all in favor motion passed.

Citizens' Concerns

Debbie Langdale, 5573 Old Hwy 41 S. stated she wanted to come and continue to encourage Council to make drainage repairs to Old Hwy 41 S. Langdale further stated that she has been before Council numerous times over the past 6 or so years and hopes that they will be able to correct the drainage problem that continues to wash out her property and her neighbors.

Carl Taylor, 353 Back Forty Dr. stated he wanted to clarify something and to prevent it from possibly festering. He went on to explain that he and another person put his boat into Tom's Pond a week or so ago and he understands that there were numerous calls and complaints regarding this. He went on to say that they were working on getting a donation of fish to restock the pond and that their only purpose on the pond was to check depths around the pond.

Mayor announced the upcoming committees that will have seats open in January 2018.

For the Board of Zoning Appeals (4yr term), Carl Spano and April Milton seats will be up. Spano has acknowledged that he would like to continue on the committee, while Milton will not. For the Ethics

Committee (2 year term), Patricia Brown, and Alene Bowser-Kinsey seats will be up. Kinsey has stated that she would like to continue on the committee, but no confirmation from Brown. For the Cemetery Committee (2 year term), Melissa Asbell and Tyson McLane seats will be up. McLane has stated he wishes to continue on the committee but no confirmation from Asbell.

Mayor stated that he would like Council to consider moving the Tom's Pond Veterans Memorial Refund request, Tom's Pond Veterans Memorial Update, and Subdivision Text Amendment agenda items to the January 2018 agenda. There is no representative here on behalf of the Memorial Board of Trustees, and the subdivision text amendment is not yet complete. Member Sauls made a motion to move those items to the January 2018 agenda, Member Sandlin second, all in favor, motion passed.

Mayor called for second reading and vote on Ordinance 117 - Courtware Fee. After the reading, Member Carter made a motion to accept Ordinance 117, Member Sauls second, all in favor, motion passed.

Mayor called for review of Fred's Alcohol license, and restated that Chief Breletic recommended approval with the stipulation that Fred's employees must ID everyone wishing to purchase alcohol. Member Sauls made a motion to approve the alcohol application; however motion died for lack of a second.

Mayor called for discussion of LMIG application that will be due January 1, 2018. Council reviewed bids submitted to correct drainage issues on Lawrence Street. Killeen Construction submitted a bid of \$6,000 with details of work to be done; Southern Stone Age submitted a bid for \$5,800 for brick work. Member Sandlin made a motion to accept Killeen Construction's bid of \$6,000 to be paid from SPLOST VII and to be repaid from LMIG grant, Member Carter second, all in favor motion passed.

Mayor called for discussion of water rates. He explained that water rates were going to have to be increased at some point. He explained that through the CBDG process, the city had a point deducted from their score for low water rates and further said that if the city is awarded a grant to upgrade the water that they will come in and do a cost comparison and rates will have to be increased then. Mayor read aloud a prepared Ordinance 21 Amendment 13 to increase water rates. The second reading and vote will be put on the January 2018 agenda.

Mayor called for review and discussion of the bids submitted for the Old Hwy 41 S. drainage problem. Patterson came forward to explain the scope of work to be done. He stated one of the issues causing the drainage problems was the removal of a drainage ditch during a construction process on Ganas property located at 5567 S Old US 41. A bid was submitted to shape a ditch as to where water can have a positive drainage. The bid submitted was from Killeen Construction for \$250. Chief Breletic stated that per Attorney Plumb a final request for repairs to be made has been printed and mailed to property owner. A copy of the notice was mailed directly, one certified mail, and one posted on door of the home. Breletic explained that property owner would be given until December 31, 2017 to make the repairs to the ditch or the city would be forced to make the repairs and file a lien on the property. Patterson went on to say that the other remaining issues were bid out to Scruggs, whom submitted a bid for \$17,200 and Killeen Construction, whom submitted a bid for \$15,500. Both bids were for the same job scope. Member Carter made a motion to accept the bid from Killeen for \$15,500 to be paid for through SPLOST VII, Member Sandlin second, all in favor, motion passed.

Mayor asked for Clerk Fowler to read through the proposed 2017 budget amendments. (see attached) Member Sauls made a motion to accept the 2017 budget amendments as presented, Member Carter second, all in favor, motion passed.

Mayor asked for Clerk Fowler to read through the 2018 proposed budget. (see attached) Member Sauls made a motion to adopt the 2018 proposed budget, Member Sandlin second, all in favor, motion passed.

Department Reports

Fire Chief David Brown came forward to give the fire department report. He began by thanking the Mayor and Council for all their work and support of the fire station. Brown reported that the volunteers had been helping one of their own due to a health issue. They had come together and donated their time and supplies and worked on renovating a bathroom for a volunteer's family member that had been undergoing cancer treatment and was unable to do the work himself. He

then read his report, see attached. Mayor and Council applauded the fire department for their continued service whether fire related or community related.

Police Chief James Breletic came forward to give the police department report. He began by thanking the Council for the approval of the Courtware program for his department. He continued on with his report that included current investigations, calls, miles traveled patrolling the city, and approximate citations issued. Mayor and Council commended the Police Department in their investigation and success in solving the local church burglaries. Mayor stated that they put in many hours and even established a Lake Park dive team to search for stolen items discarded in water.

Maintenance Supervisor Jeff Patterson came forward to give the maintenance and water department reports. He began with information on the Christmas Parade and Tree Lighting that will be held this Saturday December 9, 2017. Parade lineup will begin at 1:00 PM and the parade itself will be at 2:00 PM. Following the parade there will be a Christmas Celebration at City Hall, which will include vendors from local churches, and 7 different singing groups to perform Christmas carols. Of those carolers, the Lake Park Elementary Chorus will also perform. The tree lighting will be done at 6:00 PM and a visit from the "big guy" will follow.

Patterson went on to discuss a tree issue on Harris Trail. He said he knew that property owners from Harris Trail have complained about a tree causing damage to their drive way for years and they claim that the tree is on city right of way. Patterson went on to explain that they have been out and looked at that tree several times and have measured and counted off the distance and that the tree in question is not on the city right of way. He said he would like to ask Council to consider sending a letter to the property owners explaining this and put the question of city liability to a rest.

Patterson went on to say that he was notified by Georgia Power that there had been damaged to our well meter base. He met with Georgia Power and they had advised him that the damage needed to be repaired as soon as possible or they would be forced to disconnect the power. Patterson asked for Council to review the bids submitted for the work. One bid from Hancock Electricity for \$4,788 and one from Luke Electrical for \$3,060. After review of the bids and discussion of the needed repairs and upgrade to meet electrical code, Mayor called for a vote. Member Carter made a motion to accept the bid from Luke Electricity for the upgrade and improvement to the electrical system to meet code and install a transfer switch, to be paid from SPLOST VII funds. Member Sauls second the motion, all in favor motion passed.

Citizens' Concerns – none at this time

Mayor gave the Admin/Executive report. He announced that the employee Christmas dinner would be held on Tuesday December 12 at 6:30 at the old bank. He asked at everyone bring a covered dish and they could contact Tabatha to see what people were bringing or see what was needed.

Being no further business, Member Sandlin made a motion to adjourn at 9:20 PM, all in favor, motion passed.

Read & approved Tabatha Fowler Date 1-9-18

ORDINANCE NO. 117

AN ORDINANCE OF THE CITY OF LAKE PARK, GEORGIA

To amend certain provisions of Article IV, Judicial Branch – Municipal Court of the Charter of the City of Lake Park (“the City Charter”) to add a new Section 4.18 to establish a fee in the Municipal Court for the City of Lake Park to offset the purchase and operation of software to manage the court and the records maintained by the Police Department, and for other purposes,

WHEREAS, the Municipal Court of the City of Lake Park is established by Georgia law; and

WHEREAS, the Lake Park City Council has the power to provide by ordinance for the charge and collection of all items of cost in cases brought before the Municipal Court which are incidentally and lawfully charged to the prosecution of said cases; and

WHEREAS, after careful study and deliberation, it has been determined to be in the best interest of the citizens of the City of Lake Park to provide a fee to offset costs and to provide for the purchase, maintenance, and operation of software to manage the Municipal Court and the records maintained by the Police Department;

BE IT ORDAINED by the Mayor and Council of the City of Lake Park and it is hereby ORDAINED by the authority thereof:

I.

Section 4 of the City Charter is amended by adding a new Section 4.18 as follows:
Section 4.18. Software Surcharge.

There shall be imposed by the Lake Park Municipal Court a software surcharge in the amount of \$25.00 per offense, for all offenses except O.C.G.A. Sections 40-8-76 and 40-8-76.1, said software surcharge to be in addition to all other fines and fees imposed by the Lake Park Municipal Court for the purpose of funding software to manage the court and the records maintained by the Police Department. Such fee shall be used exclusively to provide for the purchase, licensing, maintenance, and installation of Courtware computer software. All funds collected pursuant to this Section shall be maintained in a segregated account by the clerk of the court, separate from other funds of the city, and shall be expended only for authorized purposes upon approval by the city council.

II.

All other provisions of the City Code shall remain in full force and effect except as amended hereby.


III.

This Ordinance shall become effective immediately upon adoption.

IV.

All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

ORDAINED this 5 day of December, 2017.


Eric Schindler, Mayor

ATTEST:


Tabatha Fowler, City Clerk



2017-12-05

RESOLUTION

City of Lake Park, Georgia

WHEREAS, the City of Lake Park Georgia intends to adopt a 2018 Budget of General Fund, Enterprise Funds and Special Funds (SPLOST) as required by law;

WHEREAS, a public hearing was held on November 7, 2017 to discuss and post same Budgets;

WHEREAS, the Code of Georgia requires the City of Lake Park to appoint a "Budget Officer" to administer adopted budgets;

NOW, THEREFORE, BE IT ENACTED BY THE CITY OF LAKE PARK, GEORGIA that the 2018 Budget of General Funds, Enterprise Fund and Capital Improvement Funds be adopted, and Mayor serve as Budget Officer.

This the 5th day of December 2017

Tabatha Fowler

Attest:

E. D. S.

Mayor



DECEMBER CITY COUNCIL MEETING FIRE REPORT

3 FIRE CALLS

STRUCTURE FIRE IN THE CITY LIMITS

2 MEDICAL CALLS

FIRE ALARM

December 16th fire will be at the toy run as the only food vendor, would look see everyone come out and show their support.

During past couple of months FD has been helping one of their own. Stacy Schrader one of our firefighter/ first responders father has cancer and several members of the fire dept. pitched in by donating the materials and helped remodel one their bathrooms so it could be use by him.

I want to thank the mayor and council & clerk for their support this year, we certainly couldn't have done what we did with your support and we look forward to 2018.