



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
September 4, 2018
7:30 PM

Agenda

Minutes August 7 Call Meeting, August 7 Regular Meeting, August 9 Emergency Call Meeting, August 21 Public Hearing, August 28 Public Hearing @11AM, August 28 Public Hearing @ 6PM, August 28 Call Meeting, and August 28 Work Session

Financial – August

Citizens' Concerns

Department Reports

Fire Department Radios

Parks and Recreation

Committee Appointments -

Board of Zoning Appeals – Suggested amendments to Zoning Ordinance

Citizens' Concerns

Admin/Executive Reports –

**Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.*



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting Minutes
September 4, 2018
7:30 PM

Mayor Pro Tem Ronald Carter welcomed everyone. He began by stating he would be filling in for Mayor Schindler due to the passing of his mother. Carter led the Pledge of Allegiance followed by a moment of silence in memory of Mrs. Schindler followed by an invocation.

Those present were as follows; Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Debbie Sauls, and Carl Taylor, Clerk Tabatha Fowler, Deputy Clerk Connie Martinez, Fire Chief David Brown, Maintenance Supervisor Jeff Patterson, and citizens.

Mayor Pro Tem Carter called for review of the minutes from August 7 Call Meeting, August 7 Regular Meeting, August 9 Emergency Call Meeting, August 21 Public Hearing, August 28 Public Hearing @11AM, August 28 Public Hearing @ 6PM, August 28 Call Meeting, and August 28 Work Session. Member Sauls made a request for a spelling correction to the August 7 minutes on page 3 (delete our and insert out). Member Sauls then made a motion to approve the minutes as updated, Member Barr second, all in favor motion passed.

Carter called for review of the financial report for August. Member Barr asked for Clerk to confirm that the discrepancy in account expenses for clerk salaries and deputy clerk salaries were from the change in employment of Connie Martinez. Clerk confirmed that the charges to those account lines would be correct at the end of the year during the 2018 Budget Amendment process. Member Barr made a motion to accept the financials as presented, Member Taylor second, all in favor motion passed.

Mayor Pro Tem Carter called for Citizens' Concerns.

Julie Wilbers, 360 Back Forty Dr. Lake Park, GA 31636 came forward to give Council information regarding the Christmas festival. She asked for Council approval and the proposed date of December 8, 2018. Council had no objections.

Carter called for department report updates.

Fire Chief David Brown came forward to inquire about the purchase of radios for his department. He stated that he was requested a total of 7 radios that would be at an approximate cost of \$17,000 to be paid for from his budget.

Maintenance Supervisor Jeff Patterson came forward to give an update on water lab testing fee. He said that when working on the proposed budget Council needs to factor in the increase in the testing fee from \$25 to \$30. Patterson further gave a quick update on the Tom's Pond project supplies.

Mayor Pro Tem Carter called for review of the Fire Department radios. Member Barr asked Chief Brown if he had a total cost for the radios. Chief Brown stated that the estimated cost for 7 radios would be \$16937.27. Member Barr made a motion for Chief Brown to purchase 7 radios at an estimated cost of \$16937.27 to be paid from his department budget, Member Taylor

second. Member Sauls called for discussion on account line that funds would be deducted from. Sauls stated that there was no account line with an available balance that would cover the purchase. Chief Brown stated that the purchase would be coded to communications and that the line item could be amended at the end of the year as Clerk stated previously. Sauls questioned that method and stated that she believed they had been advised by auditor that the expenditures had to be designated to a specific line item, or multiple line codes. Clerk was asked and responded that she too would code the expense to the communications line item and amend during budget amendments at the end of the year. Sauls stated that expense should be split between training pay and communications. When question called, all in favor, motion passed. Clerk was asked to contact auditor for confirmation for future expenses.

Carter called for review of the Parks and Recreation project. Member Barr and Taylor calculated the materials needed to begin the project. Member Barr made a motion to approve the purchase of posts for fencing at a price of \$1443.75 from Langdale Lumber to be paid for from SPLOST VII, Parks and Recreation, Member Taylor second, all in favor motion passed.

Mayor Pro Tem Carter called for committee appointments to the cemetery, BOZA, ethics, and parks and recreation committees.

Member Taylor began by making a motion to appoint Bob Elsworthy to the cemetery committee to fill the vacant seat of Kathy Fletcher, term ending July 2020; Member Sauls second the motion, all in favor motion passed.

Member Sauls followed with a motion to appoint Richard Sell to the BOZA committee to fill the vacant seat of Danny Beasley, term ending January 2020; Member Barr second the motion, all in favor motion passed.

Mayor Pro Tem Carter stated that the Ethics Committee members were appointed in a different way. Of the 3 members, one is appointed by Mayor, one is appointed by Council, and one is appointed by Mayor and Council. The vacant seat of Alene Bowser-Kinsey was appointed by Mayor; therefore the Mayor had recommended Morris Cook to fill the seat with the term ending January 2020.

Due to confusion of what seats were vacant on the Parks and Recreation Committee, this item will be put on September work session agenda for further discussion and then voted on during October 2, 2018 Regular Council Meeting.

Carter called for review of the Board of Zoning Appeals suggested amendments to the Lake Park Zoning Ordinance. Those suggestions were as follows;

1. Consider the Chairman as part of the quorum, Chair would still have no voting rights unless in the event of a tie.
2. Establish a time line for completion of an approved BOZA request. Approval would expire after 12 months and become null and void and applicant would have to reapply.
3. Current Zoning Ordinance, as a whole, needs to be reviewed and updated. There are been amendments done a few times over the years but it hasn't been reviewed appropriately since it was introduced some 30 years ago. Spano mentioned getting an outside source to help in the review process and possibly make recommendations on revisions.
4. Possible amendment to side yard setback wording. Current side set back is 10 feet from property line, typically due to septic tanks and field lines. They recommend a change to the wording to show if sewer is used for waste disposal then a side yard setback can be a minimum of 5 feet.

After review and discussion of suggested amendments, Council requested clerk to contact SGRC to proceed with 1, 2, and 4 recommendations.

Richard Sell, 1017 Egret Way Lake Park, GA 31636, came forward to thank Council for their recent decision to roll back the 2018 tax millage rate and for appointing him to the BOZA committee.

Tyler Davis, 1009 Egret Way Lake Park, GA 31636, came forward and stated he was a salesman at Whitehead Hardware and he would be willing to assist with the supplies as much as possible.

Mayor Pro Tem Carter called for Admin/Executive reports.

Council reviewed cemetery committee minutes along with bids for tree limb removal. Cemetery committee made a recommendation to accept the bid from Pro Tree in the amount of \$4,000. Member Taylor made a motion to accept the cemetery committee recommendation to have Pro Tree do the work in the amount of \$4,000 to be paid from the Cemetery fund, Member Barr second, all in favor, motion passed. *Council also requested a letter to be sent to Betty Thomason, whom brought this to our attention, a letter to inform her of the findings.

Council discussed the 2019 Budget process and informed that all department heads would need to make additional cuts to their budgets. Department heads will need to bring their amended budget worksheets to the work session meeting in September.

Council at that time set a date and time for the September work session. Due to scheduling conflicts, the September work session will be held on Monday September 17th at 6:30 PM.

Clerk made announcements that included; DCA notification that Lake Park did NOT get awarded the CDBG grant, Southern Georgia Regional Commission Annual Area Officials Appreciation Evening will be October 18 at the Dinnerman's Farm in Adel, 2018 GMA District 11 Fall Policy Forum to be held Friday, September 21, 2018, 11:30 AM – 1:00 PM in Pearson, and notice from GDOT for a concept meeting for the widening of Lake Park Bellville Road/Main Street near Lake Park to be held September 14 from 10:00am-11:30am at GDOT District 4 Area 1 Office: 1411 Madison Hwy Valdosta, GA 31601. Clerk further stated that they would do a phone tree call out regarding the GDOT meeting since there has been numerous questions recently from Main Street citizens. Member Barr recommended that a flyer be printed with the information and that he and Member Taylor would deliver them.

Being no further business, Member Barr made a motion to adjourn, Member Taylor second, all in favor motion passed and meeting adjourned at 8:45 PM.

Read & approved Jabatha Fowler Date 10-2-18