



120 North Essa Street, Lake
Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Public Hearing
December 3 2019
6:00 PM

Agenda

2019 Budget Amendments

2020 Proposed Budget

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.



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City of Lake Park Regular Meeting
December 3, 2019
6:00 PM

Agenda

Public Hearing - 2019 Budget Amendments

2020 Proposed Budget

Minutes –November 5 Regular Meeting, and November 25 Work Session

Financials –November

Citizens' Concerns

Department Report

Police Department

Fire Department

Maintenance Department

Parks and Recreation Committee Appointment & Committee Update

2019 Budget Amendments – Vote

2020 Proposed Budget –Vote

Vacation Rollover Policy

Accrual Time Pay Out

Herb Wyatt

July 4th Payout

July 4th Celebration

Christmas Payout

City Hall Holidays

Update on Broadway

Update on Schindler

Engineer Contract – CDBG Project

Committee Seat Vacancies - January 2020

Cemetery Committee (2-year term other than chairman)

Paul Mulkey – term ends January 2020

Bob Elworthy – term will end January 2020

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Ethics Committee (2 year term except for Mayor/Council appointee)

Pat Brown – term ends January 2020 (Council Appointee)

Deidra Jarvis – term ends January 2020 (Mayor Appointee) (fill vacant seat – M. Cook)

Board of Zoning Appeals (4 year term)

Brenda Huseman – term ends January 2020

Robin Cumbuss- term ends January 2020

Issac Averett - term ends January 2020

Parks and Recreation Committee – terms to be decided

Bob Wilbers - Chairman

_____ (Vacant seat of Johnny Parker)

_____ (Vacant seat of Thomas Hager)

_____ (Vacant seat of Jennifer Rutland)

Jim Taylor

Council Member Carl Taylor

*Added Agenda Items

Language Access Plan

Financial Software

Executive/Admin Reports –

Upcoming dates to remember:

Christmas Tree Lighting – December 7th at 5:00 PM



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City of Lake Park Public Hearing and Regular Meeting Minutes
December 3, 2019
6:00 PM

Mayor Keith Sandlin welcomed everyone then led the Pledge of Allegiance followed by an invocation given by Council Member Carl Taylor.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, and Tyler Davis and Carl Taylor. Also present were Clerks Tabatha Fowler and Connie Martinez, Fire Chief David Brown, Police Chief David Kinsey, and Maintenance Supervisor Jeff Patterson.

Mayor Sandlin began by calling to order the Public Hearing for the 2019 budget amendments and the 2020 proposed budget. He advised that there were copies of these provided in the lobby and asked if anyone wished to speak in favor or opposition of the amendments or the proposed budget. No one came forward. Mayor asked if anyone had any questions about the amendments or the proposed budget, no one came forward. Mayor Sandlin closed the public hearing.

Mayor called to order the Regular Meeting. Member Barr made a motion to add the Language Access Plan to the agenda per request of Mike Jacobs, Member Carter second, all in favor motion passed. Member Davis made a motion to add accounting software to the agenda, Member Carter second, all in favor motion passed.

Mayor Sandlin called for review of the minutes November 5 Regular Meeting, and November 25 Work Session. Member Carter made a motion to accept minutes as presented, Member Barr second, all in favor motion passed.

Mayor called for review of the November financials. Member Carter made a motion to accept the financials as presented, Member Davis second, all in favor motion passed.

Citizens' Concerns - None

Mayor Sandlin called for department report updates.

Police Chief Kinsey came forward to give updates to the police report. He began by thanking Lake Park Church of Christ and Council Member Carter for hosting an appreciate evening for the police, fire, and first responders. He went on to say that he had got approval from Judge Rodgers to add the first night of jail cost to the bond amounts on each arrest-able offense in order to recoup city expense for housing prisoners. Chief Kinsey also asked for Council approval to bring in Josh Williams as an additional part time officer and Derrick McCloud as a reserve officer. Member Taylor clarified that there would be no additional salary budgeted and the officers would have to work from the amount already established. Member Taylor made a motion to allow Chief Kinsey to bring in additional officers to be paid from existing salary budget, Member Carter second, all in favor motion passed.

Fire Department Chief Brown came forward to give updates to the fire report. He began by also thanking the Lake Park Church of Christ and Council Member Carter for their generosity during their recent police, fire, and first responder's appreciation night. He went on to give the updates to fire calls and vehicles.

Maintenance Department Supervisor Patterson came forward to give updates to his report. He announced that the Christmas Festival and Tree Lighting would be held Saturday December 7 at 5:00 PM at City Hall. He further stated that they would be going on the radio station 105.9 to promote the event on Friday morning at 7:00 AM. Bids for the flag pole lighting were discussed and then put off to the January agenda.

Mayor called for review of the Parks and Recreation Committee Appointment & Committee Update. Member Barr made a statement that he met with Bob and Julie Wilbers and they wanted to work primarily on the Veterans Memorial. Member Taylor made a motion to abolish the Parks and Recreation Committee, Member Davis second, all in favor motion passed.

Mayor Sandlin called for review of the 2019 budget amendments. Member Barr explained the amendments were recommended by the city auditor and that with the approval of those amendments would adjust the 2019 budget so that department overages would be corrected. After discussion, Member Barr made a motion to accept the 2019 budget amendments as presented, Member Carter second, all in favor motion passed.

Mayor called for review of the 2020 Proposed Budget. Member Barr and Clerk Fowler explained the different budget options prepared for review and the differences within each. Member Carter made a motion to accept the proposed budget that included a 3% salary increase, and an increase of the insurance stipend to \$400 a month. Barr seconded the motion for discussion. Member Taylor explained his dislike for the proposed budget, Members Carter and Davis discussed their opinions. Member Carter withdrew his previous motion. Member Carter made a motion to approve the proposed budget that included a 3% raise across the board, an insurance stipend increase to \$300, and removal of the employee vacation payout. Member Taylor seconded the motion and when question called Members Carter, Taylor and Davis in favor, Member Barr oppose, motion passed.

Mayor Sandlin called for review of the vacation rollover policy. Member Barr made a motion to approve a vacation rollover policy with a maximum of 40 vacation hour rollover, Member Davis second, all in favor, motion passed.

Accrual Time Pay Out – Removed

Herb Wyatt – Removed

Mayor called for discussion of the July 4th payout. Member Taylor made a motion to pay Trooper Clay Cothran \$250 for his assistance and work done during the fireworks display in 2019, Member Davis second, all in favor motion passed.

July 4th Celebration – Removed duplicate item

Mayor Sandlin called for review of the Christmas payout. Member Barr explained they would like to compensate the volunteer that will be playing the “big guy” for our Christmas Festival. Barr made a motion to pay the volunteer \$100, Member Davis second, all in favor motion passed.

City Hall Holidays-removed

Mayor called for review of the update on Broadway. Member Barr explained briefly recapped the ongoing issue with the Broadway property. He stated in his opinion they had one of two options. Option one was to have Attorney Plumb proceed with the condemnation of the 300” of property in question and have an appraisal done for that portion and for the difference in the overall value of the property or option two was to make property owner Futch an offer on the whole property. Member Davis stated that he had spoken to a few appraisers and neither had interest in the job due to other business being done with Futch. Member Davis went on to say he would check with engineer to see if he could make a recommendation and to find an appraiser to work with the city. Member Barr made a motion to allow Clerk Fowler to contact the appraisers that are recommended to Member Davis about doing the appraisal, Member Taylor second, all in favor, motion passed.

Mayor Sandlin called for review of the update on Schindler case. Member Barr stated that per his conversation with the attorney that the Schindler’s had pulled permits to remove the mobile home on December 10th.

Mayor called for review of the Engineer contract. Member Barr made a motion to accept the Arrow Engineer contract, Member Davis second, all in favor, motion passed.

Mayor Sandlin called for review of the committee seat vacancies that will be effective in January 2020. Clerk Fowler was told to call current members and ask if they are will to remain on the committees.

Cemetery Committee (2-year term other than chairman)

Paul Mulkey – term ends January 2020

Bob Elworthy – term will end July 2020

Ethics Committee (2 year term except for Mayor/Council appointee)

Pat Brown – term ends January 2020 (Council Appointee)

Deidra Jarvis – term ends January 2020 (Mayor Appointee) (fill vacant seat – M. Cook)

Board of Zoning Appeals (4 year term)

Brenda Huseman – term ends January 2020

Robin Cumbus- term ends January 2020

Issac Averett - term ends January 2020

Parks and Recreation Committee – terms to be decided **Abolished**

~~Bob Wilbers – Chairman~~

~~_____ (Vacant seat of Johnny Parker)~~

~~_____ (Vacant seat of Thomas Hager)~~

~~_____ (Vacant seat of Jennifer Rutland)~~

Jim Taylor

Council Member Carl Taylor

Mayor called for review of the Language Access Plan (LAP) that was added to the agenda per Mike Jacobs's request. After review, Member Davis made a motion to accept the plan as presented, Member Taylor second, all in favor, motion passed.

Mayor Sandlin called for review of the software program that was added to the agenda. Member Barr explained his recommendation on the program. He further stated that from the demonstrations and information gathered that he recommended the Tyler Technology software. After discussion, Member Davis made a motion to approve the purchase of the Tyler Technology software, Member Taylor second, all in favor motion passed.

Mayor called for Executive/Admin Reports

Clerk Fowler stated she had emailed Council about Mike Killeen's Christmas Dinner. Mr. Killeen invited Mayor and Council, city employees, and fire volunteers to come to his dinner on December 20 at 11:30.

Jeff Patterson asked for Council to approve Clerk Fowler to send out a phone tree message about the Christmas Festival.

December work session will be held Monday December 30 at 6:00 PM.

Upcoming dates to remember:
Christmas Tree Lighting – December 7th at 5:00 PM

Being no further business, Member Davis made a motion to adjourn, Member Barr second, all in favor motion passed, meeting adjourned at 7:35 PM.

Read & approved Janatha Fowler Date 1-7-20