



120 North Essa Street, Lake
Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
June 4, 2019
6:00 PM

Agenda

Minutes – May 7 Regular Meeting, May 10 Call Meeting, May 16 Call Meeting, and May 23 Work Session

Financials – May

Citizens' Concerns

Department Report - Update
Police Department
Fire Department
Maintenance Department
Water Department

Parks and Recreation Committee Appointment

Drainage Issue – Broadway update
Jackson Circle

Dumping agreement – Ray Colding

Payroll direct deposit

Independence Day Celebration Update

Executive/Admin Reports
June Work Session date – June 20

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City of Lake Park Regular Meeting Minutes
June 4, 2019
6:00 PM

Mayor Keith Sandlin welcomed everyone and led the Pledge of Allegiance followed by an invocation given by Council Member Tyler Davis.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Tyler Davis, and Carl Taylor. Also present were Clerks Tabatha Fowler and Connie Martinez, Fire Chief David Brown, Police Chief David Kinsey, and Maintenance Supervisor Jeff Patterson.

Mayor Sandlin called for review of the minutes from May 7 Regular Meeting, May 10 Call Meeting, May 16 Call Meeting, and May 23 Work Session. Member Carter made a motion to accept minutes as presented, Member Davis second, all in favor motion passed.

Mayor called for review of the May financials. Member Barr asked about the miscellaneous revenue account line and what was coded to it. He also requested that the Clerk and Deputy Clerk salary account line items (and other salary related account lines) be combined for easier understanding. Clerk Fowler stated that she had been working with the city auditor and that those changes would be done as soon as possible. Member Barr made a motion to accept the financials as presented, Member Davis second, all in favor motion passed.

Citizens' Concerns - None

Department Report - Updates

Police Chief David Kinsey came forward to give the police department report.
(see attached)

The report included information about paying Lowndes County Sheriff's Office \$3,000 annually for covering the city when a LP Officer is not on duty, Lowndes County possibly giving city a vehicle to be used for police purposes, meeting with Mrs. Barnes a grant writer, Courtware program issues and cost, Tyler Technology software and cost, Casamonica Drive status, meeting with Home Depot, and crime lab. After review and discussion, Member Taylor made a motion to authorize Chief Kinsey to change software programs to Tyler Technology and to be paid for from the PD budget and the technology fund, Member Barr second, all in favor motion passed.

Fire Chief David Brown came forward to give the fire department report. Before reporting Chief Brown stated he would like to take the time to acknowledge two young and upcoming firemen for completing the required fireman courses. Chief

Brown called on Firefighter Matthew Ryan and Fire Fighter Andrew Patterson to come forward and he presented each with their fire department pins. Fire department report is attached.

Maintenance Department Supervisor Jeff Patterson came forward to give his report. He stated that both the mower and back hoe had been repaired and is in working order. Patterson went on to acknowledge and thank City of Valdosta for the donation of 12 park benches that will be utilized at Tom's Pond, Veterans Memorial, and around the City of Lake Park. He reported that he had spoken to engineer regarding the Jackson Circle project and that they should have something finalized soon. He stated that work will continue on the water pump building and advised that there will be a need to rent a mixer during the process. Patterson said that plans have been set for installing the new city signs. He asked to confirm a recent request for tree limb removal; Mayor confirmed it was Ricks Street.

Water Department – Water pump building already covered.

Mayor Sandlin called for Parks and Recreation Committee Appointment. Member Taylor asked that the item be put on the next agenda to allow time for Thomas Hager, Committee Chairman, to confirm appointment. Item to be added to Work Session agenda to discuss further.

Mayor called for update on drainage issues with Broadway and Jackson Circle. He stated that Jackson Circle had already been discussed during Maintenance Report. Mayor Sandlin said nothing has been done on Broadway. Council Member Barr asked if they should take the next step with the attorney and Mayor asked for another 30 or 60 days to see if property owner contacts them.

Mayor Sandlin called for discussion on dumping agreement with Ray Colding. Mr. Colding was not in attendance to speak about the agreement. Council discussed Colding's request to city attorney about an agreement. No action taken. Item to be put on work session agenda.

Clerk Fowler asked to readdress the drainage issue on Broadway, Mayor Sandlin agreed. Fowler asked Council for permission to have warning signs posted on Broadway to warn citizens and their children walking or riding bikes through the area to beware of snakes. She went on to state that they may still have some of the signs previously purchased for Tom's Pond, and if not some could be purchased that shouldn't exceed \$100 or so. Fowler stated that since they are not getting anywhere with the property owner and the safety issue with snakes in the area isn't getting any better; they should do whatever they can to keep people aware of the potential danger. Council agreed and confirmed warning signs should be placed along Broadway.

Mayor called for discussion of payroll direct deposit, he asked Clerk Fowler to update. Fowler stated that she would like Council to take a vote on allowing employees and themselves the option to have their payroll direct deposited. Member Davis asked about the savings amount and Fowler advised that they had previously discussed it and she had figured that after the one time set up fee to the bank, that the savings would pay for itself within a little over 3 months. Member Davis made a motion to allow employees and Council the option to have direct deposit, Member Barr second, all in favor motion passed.

Mayor Sandlin called for the Independence Day Celebration update. Julie Wilbers and Clerk Fowler gave updates on festivities for the celebration.

Mayor called for Executive/Admin Reports

Member Barr requested that Clerk Fowler set up a meeting with Lowndes County Election Supervisor Deb Cox for some time in July to get updates on what is needed from the city to be ready for the next election.

Member Barr asked if a billing invoice had been received for the backhoe and if so then they should get that payment made as soon as possible.

Clerk Fowler suggested a June Work Session date of June 20 due to GMA Convention being held during their regular Monday meeting date.

From the audience, Citizen Diane Rogers, spoke out and asked if there was any update on the Schindler trailer. Mayor acknowledged the question and discussion amongst citizens followed.

Being no further city business, Mayor asked for a motion to adjourn. Member Taylor made a motion to adjourn, Member Davis second, all in favor motion passed.

Read & approved Heatha Fowler Date 7-2-19