



120 North Essa Street, Lake  
Park, Georgia 31636  
City Hall 229-559-7470  
Fax 229-559-7499

City of Lake Park Regular Meeting  
March 5, 2019 6:00 PM

Agenda

Minutes – February 5 Regular Meeting, February 22 Emergency Call Meeting, February 25 Work Session

Financials – February

Citizens' Concerns

Department Reports – Updates or changes to report?

Police – 2008 Crown Vic

Police Chief Employment Advertisement

Police Pay

Drainage Issue – Broadway update  
Jackson Circle

City Insurance Policy Renewal

BOZA By-Laws

MPO Committee Appointment

Executive/Admin Reports – Payroll Direct Deposit

*\*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.*



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City of Lake Park Regular Meeting Minutes  
March 5, 2019 6:00 PM

Mayor Keith Sandlin welcomed everyone and led the Pledge of Allegiance followed by an invocation.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Tyler Davis, and Carl Taylor. Also present were Clerks Tabatha Fowler and Connie Martinez, Fire Chief David Brown, Interim Police Chief David Kinsey, and Maintenance Supervisor Jeff Patterson.

Member Barr asked the Mayor if he could make a motion to add an agenda item. Mayor agreed and Member Barr made a motion to add agenda item of reviewing the Service Delivery Agreement Water Service Map for approval, Member Taylor second, all in favor motion passed.

Mayor Sandlin called for review of the minutes from February 5 Regular Meeting, February 22 Emergency Call Meeting, February 25 Work Session. Member Davis requested that the Emergency Call minutes should be amended to show that they had appointed David Kinsey as interim police chief. Member Barr made a motion to accept minutes with amendments, Member Taylor second. Member Carter stated that the February 5<sup>th</sup> minutes read that they went into Executive session and not ever came out. Discussion about motions made in that meeting, Clerk Fowler said that she wasn't there for the meeting and that Attorney Plumb should've taken those minutes. When question was called, Members Barr, Taylor, and Davis in favor to approve, Member Carter opposed.

Sandlin called for review of the February financials. Member Carter made a motion to accept the financials as entered, Member Davis second, all in favor motion passed.

#### Citizens' Concerns

Danny Beasley, 216 Harris Trail, complained and questioned why there were no minutes out front, only a copy that stated do no remove. Clerk Fowler advised the Mayor that due to the excessive paper waste, one complete Council packet was available to review and anyone that would like a copy of the information could request it by open records through the clerk's office. Beasley also stated he would like to strongly suggest the Council appoint David Kinsey as the Police Chief.

Diane Rodgers, 505 Sheavette, stated she had spoken to someone last week regarding the lack of financials available on the city website as well as minutes. Clerk Fowler advised Mayor that she had spoken to Mrs. Rodgers and that she

had checked the website and updated it at that time. Fowler also stated that as of now there were only January minutes approved to be online for 2019.

Richard Sell, 1013 Egret Way, thanked Mayor and Council for recent decisions they have made and he knows that they have additional future decisions to make. He went on to say that with the search for a police chief, he suggested that since city hasn't had much luck advertising nationally that they should promote Kinsey. He said he has been here a long time and he believes it would be a great morale booster. Sell also thanked the Council for meeting with Ashley Paulk regarding police coverage for the city, that's a great thing for the citizens of Lake Park. That will save us money and improve our quality of life.

Member Taylor asked for permission to reply to Mr. Sell, Mayor agreed. Member Taylor regarded Sell's use of the word we on recent statements he made on the radio. Taylor said that he wasn't sure who he was referring to when he said "we" but he was not speaking on behalf of this Council.

Sell quickly addressed that by explaining when he said "we" he was referring to the citizens that had spoken out back during September about all the things going on and within the system and the betrayal. Those issues are what we voted to change and solve. He said that you need to keep employees on their toes because people get comfortable in positions and think they are untouchable and start getting attitudes. He went on to say that employees should be crossed trained and that everyone should know how to do other jobs.

Doc Wade, 106 Pine Circle, request Council to put something up on the edge of his property to help protect his family from a vehicle running through the intersection/railroad and through his home. He said that it was the city that made him put his mobile home the way it is, close to the road, and that they should put some sort of barrier up to help keep his family safe. He said he understood that it may not stop a vehicle from hitting his home but that a barrier would at least slow it down.

Mayor Sandlin called for department reports updates or changes.

Maintenance Supervisor Jeff Patterson came forward to request Council to vote on the bids submitted to install the commercial water meters/service at the O'Reilly's that is underway. Council reviewed two bids submitted; RPI \$2,245 and Killeen \$1,200-\$4,000. Member Barr made a motion to accept the bid and use RPI for the work, Member Taylor second, all in favor motion passed. Member Davis questioned Jeff about the process. Patterson further advised Council on situation with the civic center door. The door came in but it was the wrong size, he took the door back however they want to charge an additional fee to remove the glass and put in the new door. Council consensus was to allow Jeff to handle it.

Fire Chief David Brown came forward to give update on needed repairs to brush truck. Member Barr made a motion to allow Chief Brown to make needed repairs to brush truck with a cap of \$900, Member Carter second, all in favor motion passed.

Member Taylor stated that he wanted to commend Chief Brown and thank him for his service and dedication to the city and the fire department.

Interim Police Chief David Kinsey came forward to give his report. He began by stating the number of calls that Lake Park had responded to was 103. He further referred to a letter of department status that he submitted. (See attached) Discussion of the 2008 Crown Vic and the Trailblazer followed. Member Taylor made a motion to declare the 2008 Crown Vic and the Trailblazer as surplus property and put them up for sealed bid for the next 2 weeks, with a beginning bid of \$1000, Member Davis second, all in favor, motion passed.

Mayor asked for Council to go ahead and discuss the pay scale for the police department. After review of the proposed increase, Member Davis made a motion to increase the pay scale as follows, effective immediately.

|                                      |  |
|--------------------------------------|--|
| Chief (also City Marshall) .....     | \$23.00/hour (increase of \$2.92/hour) |
| Sgt. (also Asst. Chief) .....        | \$17.00/hour (increase of \$2.98/hour) |
| Officer (1 year +) .....             | \$14.00/hour (increase of \$2.25/hour) |
| Officer (entry level/part time)..... | \$12.75/hour (increase of \$1.00/hour) |

Member Barr second the motion, all in favor motion passed. Council consensus was to allow back pay to Kinsey to February 22<sup>nd</sup> date.

Mayor Sandlin asked for Council decision on advertisement for police chief and officer. Member Barr made a motion to approve the ads to run for 2 weeks, Member Davis second, all in favor motion passed.

Mayor called for discussion of drainage issue Broadway and Jackson Circle. After discussion of drainage issues on Jackson Circle and that neither property owner with the issues were agreeable to having the drain line installed on their property, Member Davis suggested that Patterson contact Arrow Engineering to give a consult and make a recommendation on the work needed to correct the lack of drainage. Council consensus agreed to have Patterson contact Arrow for consult. Member Taylor reported he had spoken to several people with Lowndes County regarding the Broadway drainage issue. They are still working on finding a way to correct the drainage issue despite the property owner's lack of support.

Mayor Sandlin called on decision for city insurance policy renewal. Clerk Fowler advised that she had contact Attorney Plumb for recommendation on the renewal process due to pending litigation. She stated that given no further information at this time that she advised Council to considered renewing with their policy with AmGuard. She further explained that they shouldn't change carriers at a time of litigation. Member Davis made a motion to renew current policy coverage with AmGuard, Member Carter second, all in favor motion passed.

Mayor called for review of the BOZA By-Laws. Clerk Fowler explained that she did discover that there were no existing By-Laws and that the South Georgia Regional Commission had advised that Council should get those established and voted on as soon as possible. Fowler further stated that Attorney Plumb had presented an ordinance in the recent work session regarding the zoning ordinance that could possibly also be adopted as the By-Laws. She recommended discussing further in the next work session. Council consensus agreed.

Mayor Sandlin called for MPO Committee appointment, Council had no one in mind to recommend. Mayor stated he had spoken to Mary Jane York and she agreed to serve if needed. Member Barr made a motion to appoint Mary Jane York to the MPO Committee, Member Davis second, all in favor, motion passed. Mayor asked for clerk to notify Mrs. York as well as the MPO Committee.

Mayor called for Executive/Admin Reports.

Member Barr asked for Council to review the updated/corrected maps of city water service for the Service Delivery Agreement and the CBDG application. After reviewing the maps, Member Barr made a motion to accept and approve the updated maps, Member Taylor second, all in favor motion passed.

Clerk Fowler stated she did not have all the information from Synovus on the direct deposit. She suggested that to be put on the work session agenda.

Member Barr asked about the signature card request that was submitted a while back to Synovus. Clerk Fowler stated that she still had no correspondence from Synovus on that request. Member Barr asked for approval for him and Member Taylor to go to Synovus to speak with someone in person. Council consensus agreed.

Member Barr asked where Council was at with the permit signature discussion, we were considering changing the permit requirement to have 2 signatures, one from the city clerk and one from the police chief/city marshal. He went on to ask if they had made a decision on that, and he felt like if they had had required 2 signatures before that they might not have had so many issues and it could've possible prevented the current situation. He said he still believed that they should have Tabatha and the police chief/city marshal signs every permit application. He asked if that would require a change of some sort. Clerk Fowler acknowledged that it would require a change in the zoning ordinance and further advised that as she said before that could cause issues. She stated that Council should keep in mind that building permits were not only issued for new construction or remodel. Contractors also have to pull building permits for electrical work, plumbing, heating/air systems, pouring of foundations, etc. She gave an example; a contractor comes in to pull a permit to replace a central air system, its 100 degrees, there is only one person to sign the permit because the other signer is on vacation/sick, now the citizen has to do without air, during the 100 degree summer weather until the secondary signer is available to sign. Discussion continued that possibly there be a designated back up signer for both, or require 2 signatures from 4 appointed signers. Fowler also made mention that Lowndes County is now going to require all contractors pulling a building permit from the city, to also obtain a city business license. This has never been the case before now and the affect this will have on our citizens as well as contractors that work for them, could be costly. Council will discuss further at the work session.

Mayor Sandlin announced that former Council Member Johnny B. Corbett had recently passed. Clerk Fowler stated that in the past when a former mayor or council member had passed that the city ordered a flower arrangement to be sent to the family from the City of Lake Park. She further explained that they had an

expense range of \$75-\$85 and wanted to confirm that it was still ok to do so. Council consensus agreed.

Mayor Sandlin announced he had received a letter from William Crozer with Internal Governmental Affairs. He said that they were contacting local mayors and council regarding recommendations to be made to the White House and our legislature. Mayor went on to say that Crozer was a local representative from Thomasville.

Member Carter asked if there was a report from the Parks and Recreation Committee. Mr. Hager came forward and said there was no new information since the work session. The committee will meet on Monday March 11 at 7:00 and will report at the next work session.

Member Carter made a suggestion that Council look into taking a class on open meetings, and ethics. He said that he knew the newer Council would probably have to have the classes but he thought it would be good for everyone to have a refresher course.

Mayor Sandlin made note of possible training with county for the police department.

Member Davis questioned if they had covered and agreed on pay to Kinsey for his back time to February 22, Mayor stated yes that it was discussed and agreed to pay Kinsey the Police Chief Salary effective February 22, 2019.

Clerk Fowler asked for a date to be set for the March work session. Council consensus agreed to Monday March 25<sup>th</sup> at 6:00 PM.

Being no further business, Member Davis made a motion to adjourn at 7:45, Member Carter second, all in favor motion passed. Meeting adjourned.

Read & approved Jamatha Fowler Date 4-2-19