



Final

120 North Essa Street, Lake
Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
February 5, 2019 7:30 PM

Agenda

Public Hearing

Second Reading – Ordinance 120 - Add new Section 4.18 to impose a court services surcharge to criminal fines and fees imposed by the Municipal Court, and for other purposes

Second Reading - Ordinance 121 – Amending Section 2-23 regarding the time of regular and organizational meetings of the city council, and for other purposes

Second Reading - Ordinance 122 – Amending Section 8-2 regarding administrative fees and Section 8-3 regarding occupation tax rates, and for other purposes

Minutes – January 8 Regular Meeting, January 22 Call Meeting and Work Session

Financials – January

Citizens' Concerns

Ordinances 120, 121, and 122 – vote

Drainage Issue – Ben Futch

Department Reports – Updates or changes to report?

Police
Fire
Maintenance

Parks and Recreation Committee Report – Updated By-Laws

Civic Center Rental Refund Request – Betty Zanders

CDBG

Discussion Regarding Potential Conflict of Interest for FY2019 CDBG Application

Selection of FY2019 CDBG Engineer for Pre & Post Award Services

Authorize Mayor Pro-Tem to sign all FY19 CDBG documents & forms

(Assuming no conflict)

Submittal Resolution for FY2019 CDBG Application

Committee Seat Vacancies

Bridgette Patterson – term ends January 2019 (3 year term Mayor/Council Appointee)

BOZA – Weatherington - term ends January 2020 – resigned 12-17-18

Sell - term ends January 2020 – resigned 1-25-19

Appointments – Attorney, Auditor, Judge

R-1 Case Update

Executive/Admin Reports

**Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.*



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Minutes

Mayor Keith Sandlin welcomed everyone and led the Pledge of Allegiance followed by an invocation.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Tyler Davis, and Carl Taylor. Also present were Attorney Rob Plumb, Clerks Tabatha Fowler and Connie Martinez, Fire Chief David Brown, Police Chief James Breletic, and Maintenance Supervisor Jeff Patterson.

Mayor Sandlin called for the Public Hearing on Ordinance 120-Court Fee, Ordinance 121-time of regular and organizational meetings, and Ordinance 122- administrative fees and occupation tax rates. Mayor opened the floor to anyone that wished to speak in favor or opposition of Ordinance 120, there was none. Mayor opened the floor to anyone that wished to speak in favor or opposition of Ordinance 121, there was none. Mayor opened the floor to anyone that wished to speak in favor or opposition of Ordinance 122, there was none. Public hearing closed at 7:33.

Mayor called for review of the minutes from January 8 Regular Meeting, January 22 Call Meeting and Work Session. Member Carter made a motion to accept the minutes as presented, Member Barr second, all in favor motion passed.

Mayor Sandlin called for review of the January financials. Member Barr asked about account the capital account line the water department, he asked about the retirement payment, and the fire vehicle repair expense. Carter made a motion to accept the financials as entered, Member Taylor second, all in favor motion passed.

Citizens' Concerns

June Youmans, 900 South Broadway, addressed the council with a complaint and demand for changes to our city government. (See attached)

Mayor Sandlin called for discussion on Ordinances 120, 121, and 122.

Clerk Fowler began by reading Ordinance 120. Member Barr made a motion to approve and Member Carter second. During discussion Mayor asked if this court fee was included on speeding tickets as well, and Member Carter asked if fee would be charged to citations paid before court. When question called, all in favor motion passed.

Clerk Fowler began reading Ordinance 121. Member Davis stated that he had several citizens express concern about having the meeting at 6:00 and would like a later time of 6:30. After discussion, Member Davis made a motion to approve Ordinance 121, Member Barr second, all in favor motion passed.

Clerk Fowler began reading Ordinance 122, Member Barr made a motion to approve, Member Davis second, all in favor motion passed.

Mayor Sandlin called for discussion of drainage issue regarding property belonging to Ben Futch. Mayor stated that Mr. Futch showed for the meeting at 6:00 thinking the time had been changed and stated that

he couldn't stay. Member Barr made a motion that the city issue a letter signed by the mayor asking for permission to bust up the beaver dams on Futch property to alleviate the continuing drainage problems, Member Davis second, all in favor motion passed.

Mayor Sandlin called for department reports updates or changes.

Police Chief Breletic came forward and stated he had the 2018 year ending report. Member Taylor asked if January figures were available and chief stated he had those and they could discuss them in their later meeting.

Fire Chief Brown came forward and stated that Lake Park was awarded the GMA grant of \$2019 and asked for permission to apply for the Safety and Liability Grant. Mayor Sandlin advised Council that he had the grant application and he wanted Council approval before signing. Member Carter made a motion to allow Mayor to sign application, Member Taylor second, all in favor motion passed.

Maintenance Supervisor Patterson came forward to notify Mayor and Council that they would be doing maintenance on the water tower on Friday February 8. He further stated that clerk's office had begun notifying citizens by phone tree message, posted it on city website, and posted on front door of city hall.

Mayor Sandlin called for Parks and Recreation Committee Report. Chairman Bob Wilbers came forward to notify Council that the text changes had been completed as advised at last meeting. Council discussed Article II Section 3 B. Member Taylor made a motion to accept By-Laws as submitted, Member Carter second. When question called Members Taylor, Carter, and Barr for, Member Davis oppose, motion passed. Wilbers also asked for Council approval for Maintenance Department to assist in erecting the replacement flag pole at the Tom's Pond Veterans Memorial site. Mayor and Council agreed to request.

Mayor Sandlin called for discussion of the civic center rental refund request by Betty Zanders. Clerk Fowler advised Council that Zanders had recently rented the civic center for an event, however changed her mind after her and her daughter came by to look at the civic center. Zanders came into city hall and stated she was told by Billy that there were only 44 chairs and that wasn't enough and she wanted her money back. We explained that we could refund the security deposit however the rental fee was nonrefundable. Fowler stated that they offered to get additional chairs for the civic center if there wasn't the correct amount as told to her. Zanders still refused and said she changed her mind. Fowler explained the refund request process and Zanders left. Her daughter came back into city hall and asked why they couldn't get her mother's money back. The refund policy was explained again and clerks also noted that they offered to get additional chairs to meet the number previously promised. Zander's daughter said she understood and she left. Council discussed the refund policy; they asked if there were any extenuating circumstances for Mrs. Zanders. Clerk Fowler and Mayor Sandlin both stated that she is a senior citizen and lives on a fixed income. Member Barr made a motion to refund Zanders the \$75 rental fee and for it to be noted of her circumstances as reasoning for the refund, Member Carter second, all in favor motion passed.

Mayor called for discussion of the CDBG.

City Council discussed applying for 2019 Community Development Block Grant funding for proposed water improvements in the project area. It was noted that Mayor Sandlin owns property in the target area where improvements are scheduled to take place. Mayor Sandlin read into the minutes of the regularly scheduled meeting on February 5, 2019 of the Council a statement fully and publicly disclosing the potential conflict of interest. Mayor Sandlin stated he will take no part in any future deliberations or decisions of the Council with respect to the project affecting his property.

City Council further discussed the selection of FY2019 CDBG Engineer for Pre & Post Award Services. Clerk Fowler explained that each Engineer RFP received was reviewed and scored individually by three(3) Lake Park officials; those were Clerk Tabatha Fowler, Clerk Connie Martinez, and Council Member Tom Barr. The engineer RFP's and their initial scoring were as follows; Lovell Engineering-36, Carter & Sloope Engineering-35, Watkins and Associates-32, and Arrow Engineering-31. After scoring was complete, Council reviewed further. Council concluded that scoring of Arrow Engineering was incorrect and changed score to 36, printed list of contributing reasons are included. (See attached) After review of score corrections, Member

Taylor made a motion to accept Arrow Engineering, Member Davis second, all in favor motion passed. Member Barr stated for full disclosure, one of the co-owners of Arrow was the son in law of a police officer.

Mayor Sandlin stated that Council needed to authorize Mayor Pro-Tem to sign all FY19 CDBG documents & forms due to his potential conflict of interest. Member Barr made a motion to authorize Mayor Pro Tem Ronald Carter to sign all 2019 CDBG documents and forms, Member Taylor second, Carter abstained. When question called Members Barr, Taylor, and Davis for, Carter abstained, motion passed.

Mayor asked for Clerk Fowler to read the submittal resolution for FY2019 CDBG application. Member Barr made a motion to accept the resolution as read, Member Carter second, all in favor motion passed.

Mayor called for discussion of the committee seat vacancies. Member Taylor acknowledged names of volunteers that have confirmed an interest to serve. Mayor advised they may want to discuss those further at the work session. Clerk Fowler advised Council to be aware that at this time if a BOZA case arises there are not enough members to constitute a quorum and therefore no zoning business can be done. After more discussion, Member Taylor made a motion to appoint Robin Cumbus and Issac Avrett to the BOZA committee, Member Davis second, all in favor, motion passed. Ethics seat vacancy will wait.

Member Taylor asked City Attorney for confirmation on what constitutes a forum for the BOZA. He further stated that there was a discrepancy in a case recently that brought this to Councils attention. Attorney Plumb advised that there was no clear cut outline in the Zoning Ordinance as it pertains to forum and voting rights of the chairman. Member Barr stated he believed that it should be the same for committees as it is for Council and what did they need to do to make that happen. Plumb stated that the zoning ordinance text would have to be amended; therefore it would have to go before the planning commission for recommendation and then back to council for approval. Member Barr made a motion to authorize clerk to go forward with text amendment to zoning ordinance as it pertains to quorum, Member Taylor second all in favor, motion passed.

Mayor Sandlin asked Council if they wanted to appointment someone for the open seat on the Ethics Committee. Member Taylor made a motion to appoint Charles Adams to the Ethics Committee, Member Davis second, all in favor, motion passed.

Mayor Sandlin stated that Council still needed to appoint a replacement to the Lowndes County Planning Commission and the MPO Representative to fill his seat. Member Taylor made a motion to add the Lowndes County Planning Commission appointment to the agenda, Member Barr second, all in favor motion passed. Mayor stated he had recently spoken to Debbie Sauls and she agreed to serve on the committee. Member Taylor made a motion to appoint Debbie Sauls to be the City of Lake Park representative to the Lowndes County Planning Commission, Member Carter second, all in favor, motion passed.

Mayor Sandlin stated they could discuss the MPO Advisory committee further at the work session. No action taken.

Mayor Sandlin called for discussion of the appointments for city attorney, auditor, and judge. Member Barr made a motion to keep the same appointments at this time, Member Carter second, all in favor, motion passed.

Mayor Sandlin stated that the R-1 case update would be discussed during Executive Session. He advised there would be no further business done following the Executive Session that should be done in open meeting and that there was no need for citizens to stick around.

Mayor Sandlin then called for Executive/Admin Reports.

Mayor Sandlin suggested that the Maintenance Department look into purchasing a new pressure washer. He further advised Patterson that he could look around and get some quotes and that a good one shouldn't cost that much.

Mayor Sandlin stated that he was contacted by the citizens that live on Pine Circle requesting some poles with reflectors be placed on the backside of the property.

Mayor Sandlin also asked Maintenance Department about the lights at the water pump.

Mayor Sandlin gave an update on the backhoe.

Mayor Sandlin asked if Council had anything further to report.

Member Taylor stated he gave everyone a copy of information regarding the employee time that they can discuss at the next work session.

Member Barr began discussion regarding Julie Wilbers as the City of Lake Park EMA. He further said that Julie has taken on a big role and is motivated to do the job and we all know that she will do the job well. Member Barr made a motion to appoint Julie Wilbers as the Lake Park EMA and to approve her to attend required training for that position, Member Taylor second, all in favor, motion passed. Mrs. Wilbers also asked whom she would report to; Council advised that it would be to the Mayor.

Mayor asked if there was any further business. Timothy Lucas with Liberty National Life Insurance Company asked to approach Council. He stated that he thought he was going to be put on the agenda to present Council with products that his company offers to cities and their employees. Mayor asked Council if they wanted to add Lucas to the agenda. Member Barr made a motion to add Liberty National to the agenda, Member Davis second, all in favor, motion passed. Lucas come forward and presents Council with his business card and gave a brief description of his products. Clerk Fowler was told to contact Lucas by email and tell him as to the next work session date so they could discuss it further.

Mayor asked if there were any more business items, he went on to state the need to go into Executive Session to discuss R-1 case update/litigation matters and personnel. Member Taylor made a motion to go into Executive Session to discuss litigation matters and personnel, Member Davis second, all in favor, Regular Meeting adjourned into Executive Session at 9:22.

Employees and citizens were dismissed.

Read & approved Isabella Kaela Date 3-5-19