

CITY OF LAKE PARK  
 FD-CLSSRC REVENUES SUMMARY REPORT  
 for Fiscal Year 2019 ( )  
 Posted Only Figures  
 Executed By: tfowler

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Code	Description	Estimated Revenue	Est. Revenue For FEBRUARY	Revenue For FEBRUARY	Revenue YTD	Unrealized Balance	Percent Real
FD 100 GENERAL FUND							
311100	REAL PROPERTY TAXES-CURRENT YEAR	\$ 171,884.00	\$ 0.00	\$ 0.00	\$ 4,970.45	\$ 166,913.55	2.89
311200	REAL PROPERTY TAXES-PRIOR YEARS	\$ 27,116.00	\$ 0.00	\$ 12,297.48	\$ 12,481.24	\$ 14,634.76	46.03
311300	INTANGIBLE TAXES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
311310	MOTOR VEHICLE AD VALOREM TAXES	\$ 9,000.00	\$ 0.00	\$ 887.00	\$ 1,551.63	\$ 7,448.37	17.24
311315	MOTOR VEHICLE TITLE AD VALOREM TA	\$ 15,000.00	\$ 0.00	\$ 1,646.80	\$ 2,693.23	\$ 12,306.77	17.95
311316	ALTERNATIVE MOTOR TAXES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
311320	MOBILE HOME PROPERTY TAXES	\$ 50.00	\$ 0.00	\$ 119.86	\$ 119.86	\$ 69.86	239.72
311600	REAL ESTATE TRANSFER TAX	\$ 1,300.00	\$ 0.00	\$ 33.32	\$ 135.85	\$ 1,164.15	10.45
311710	FRANCHISE TAXES- ELECTRIC	\$ 51,000.00	\$ 0.00	\$ 46,027.98	\$ 50,754.57	\$ 245.43	99.52
311750	FRANCHISE TAXES - PHONE/CABLE/AUD	\$ 300.00	\$ 0.00	\$ 1.19	\$ 1.19	\$ 298.81	0.40
313100	LOCAL OPTION SALES TAX	\$ 102,000.00	\$ 0.00	\$ 8,313.59	\$ 17,962.93	\$ 84,037.07	17.61
314200	BEER & WINE TAXES	\$ 35,000.00	\$ 0.00	\$ 2,919.15	\$ 6,329.23	\$ 28,670.77	18.08
316100	BUSINESS AND OCCUPATIONAL TAXES	\$ 13,000.00	\$ 0.00	\$ 11,062.77	\$ 12,614.61	\$ 385.39	97.04
316200	INSURANCE PREMIUM TAXES	\$ 49,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 49,000.00	0.00
316300	BUSINESS TAX/FINANCIAL INSTITUTIO	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
321110	BEER & LIQUOR LICENSE	\$ 4,600.00	\$ 0.00	\$ 0.00	\$ 4,580.00	\$ 20.00	99.57
322210	SIGN PERMITS	\$ 25.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25.00	0.00
334000	STATE GRANT	\$ 0.00	\$ 0.00	\$ 16,492.99	\$ 18,572.25	\$ 18,572.25	100.00
341310	ZONING AND SUB.DIV. FEES	\$ 900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 900.00	0.00
351170	FINES/FORFEITURES-MUNICIPAL COURT	\$ 77,000.00	\$ 0.00	\$ 2,712.00	\$ 4,477.00	\$ 72,523.00	5.81
351172	COURT COSTS	\$ 2,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,800.00	0.00
351175	COMMUNITY SERVICE WORK PAYOUT	\$ 2,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,200.00	0.00
351176	JAIL COST REIMB.	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
351180	CREDIT CARD FEES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
351185	TECHNOLOGY FEE	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,500.00	0.00
351190	CRIME LAB FEE	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
361000	INTEREST EARNED ON INVESTMENTS	\$ 25.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25.00	0.00
382000	RENT/CIVIC CENTER	\$ 4,000.00	\$ 0.00	\$ 525.00	\$ 1,350.00	\$ 2,650.00	33.75
383884	4TH DONATIONS/VENDOR FEES	\$ 11,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,000.00	0.00
383885	CONTRIBUTIONS & DONATIONS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
383889	FIRE DEPARTMENT DONATIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 1,500.00	100.00
383890	MISC. RECEIPTS	\$ 150.00	\$ 0.00	\$ 1,512.12	\$ 3,045.63	\$ 2,895.63	2030.42
383892	RECYCLING MONIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
391000	TRANSFER FROM WATER FUND	\$ 23,700.00	\$ 0.00	\$ 1,975.00	\$ 3,950.00	\$ 19,750.00	16.67
100	GENERAL FUND	\$ 613,650.00	\$ 0.00	\$ 106,526.25	\$ 147,089.67	\$ 466,560.33	23.97
FD 330 SPLOST VII							
313200	SPLOST VII	\$ 138,000.00	\$ 0.00	\$ 13,462.78	\$ 25,562.78	\$ 112,437.22	18.52
FD 505 WATER AND SEWER FUND							
344210	WATER SERVICE	\$ 79,391.00	\$ 0.00	\$ 6,473.50	\$ 21,089.50	\$ 58,301.50	26.56
344220	BULK WATER SALES	\$ 100.00	\$ 0.00	\$ 39.00	\$ 39.00	\$ 61.00	39.00
344230	WATER TURN ON/RECONNECTION FEES	\$ 90.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 90.00	0.00
344240	WATER TAP FEES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,200.00	\$ 200.00	120.00
344290	LATE FEES/PENALTIES	\$ 1,700.00	\$ 0.00	\$ 42.07	\$ 79.26	\$ 1,620.74	4.66
349300	BAD CHECK FEES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
351180	CREDIT CARD FEES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
505	WATER AND SEWER FUND	\$ 82,731.00	\$ 0.00	\$ 6,554.57	\$ 22,407.76	\$ 60,323.24	27.09
FD 791							
361000	CEMETERY INTEREST EARNED	\$ 12.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12.00	0.00
393920	CEMETERY PLOT SALES	\$ 3,000.00	\$ 0.00	\$ 800.00	\$ 3,400.00	\$ 400.00	113.33
791		\$ 3,012.00	\$ 0.00	\$ 800.00	\$ 3,400.00	\$ 388.00	112.88
GRAND TOTAL		\$ 837,393.00	\$ 0.00	\$ 127,343.60	\$ 198,460.21	\$ 638,932.79	23.70

CITY OF LAKE PARK  
 FD-FACT-DP-CLSOBJ EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2019 ()  
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100 GENERAL FUND							
FACT 1110 GOVERNING BODY							
DP 05 ELECTED OFFICIALS							
511100	CITY COUNCIL-SALARIES AND WAGES	\$ 7,200.00	\$ 0.00	\$ 600.00	\$ 1,200.00	\$ 6,000.00	16.67
512200	CITY COUNCIL-FICA CONTRIBUTIONS	\$ 425.00	\$ 0.00	\$ 37.20	\$ 74.40	\$ 350.60	17.51
512300	CITY COUNCIL-MEDICARE CONTRIBUTI	\$ 225.00	\$ 0.00	\$ 8.68	\$ 17.36	\$ 207.64	7.72
523500	COUNCIL TRAVEL	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
523700	COUNCIL/EDUC./REGISTRATION	\$ 750.00	\$ 0.00	\$ 0.00	\$ 385.00	\$ 365.00	51.33
05	ELECTED OFFICIALS	\$ 9,350.00	\$ 0.00	\$ 645.88	\$ 1,676.76	\$ 7,673.24	17.93
1110	GOVERNING BODY	\$ 9,350.00	\$ 0.00	\$ 645.88	\$ 1,676.76	\$ 7,673.24	17.93
FACT 1310 MAYOR/COMMISSION CHAIRPERSON							
DP 05 ELECTED OFFICIALS							
511100	MAYOR-SALARIES AND WAGES	\$ 3,600.00	\$ 0.00	\$ 300.00	\$ 600.00	\$ 3,000.00	16.67
512200	MAYOR-FICA CONTRIBUTIONS	\$ 250.00	\$ 0.00	\$ 18.60	\$ 37.20	\$ 212.80	14.88
512300	MAYOR-MEDICARE CONTRIBUTIONS	\$ 108.00	\$ 0.00	\$ 4.35	\$ 8.70	\$ 99.30	8.06
523500	MAYOR, TRAVEL	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
523700	MAYOR, EDUC./REGISTRATION	\$ 300.00	\$ 0.00	\$ 0.00	\$ 385.00	\$ 85.00	128.33
05	ELECTED OFFICIALS	\$ 4,758.00	\$ 0.00	\$ 322.95	\$ 1,030.90	\$ 3,727.10	21.67
1310	MAYOR/COMMISSION CHAIRPERSON	\$ 4,758.00	\$ 0.00	\$ 322.95	\$ 1,030.90	\$ 3,727.10	21.67
FACT 1330 BOARDS AND COMMISSIONS							
DP 10 ADMINISTRATION							
511100	CITY CLERK-SALARIES AND WAGES	\$ 24,912.80	\$ 0.00	\$ 4,205.16	\$ 10,700.67	\$ 14,212.13	42.95
512100	CITY CLERK-GROUP INSURANCE	\$ 1,800.00	\$ 0.00	\$ 300.00	\$ 600.00	\$ 1,200.00	33.33
512200	CLERK FICA CONTRIBUTIONS	\$ 2,174.27	\$ 0.00	\$ 0.00	\$ 250.29	\$ 1,923.98	11.51
512300	CLERK MEDICARE CONTRIBUTIONS	\$ 508.50	\$ 0.00	\$ 65.31	\$ 163.84	\$ 344.66	32.22
512400	CITY CLERK-RETIREMENT CONTRIBUTI	\$ 4,062.50	\$ 0.00	\$ 0.00	\$ 2,890.12	\$ 1,172.38	71.14
512600	CITY CLERK-UNEMPLOYMENT INSURANC	\$ 600.00	\$ 0.00	\$ 136.00	\$ 136.00	\$ 464.00	22.67
512700	CITY CLERK-WORKERS COMPENSATION	\$ 112.22	\$ 0.00	\$ 0.00	\$ 0.00	\$ 112.22	0.00
523500	CITY CLERK-TRAVEL	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
523700	CITY CLERK-EDUCATION AND TRAININ	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
10	ADMINISTRATION	\$ 36,670.29	\$ 0.00	\$ 4,706.47	\$ 14,740.92	\$ 21,929.37	40.20
1330	BOARDS AND COMMISSIONS	\$ 36,670.29	\$ 0.00	\$ 4,706.47	\$ 14,740.92	\$ 21,929.37	40.20
FACT 1500 GENERAL ADMINISTRATION							
DP 10 ADMINISTRATION							
511200	ADMIN-ASST CLERK-TEMP SALARIES	\$ 32,240.00	\$ 0.00	\$ 0.00	\$ 152.80	\$ 32,087.20	0.47
512200	ADMIN ASST CLERK-FICA CONTRIBUTI	\$ 1,998.73	\$ 0.00	\$ 0.00	\$ 9.47	\$ 1,989.26	0.47
512300	ADMIN ASST CLERK-MEDICARE CONTRI	\$ 467.48	\$ 0.00	\$ 0.00	\$ 2.22	\$ 465.26	0.47
512401	ADMIN ASST CLERK-RETIREMENT	\$ 4,062.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,062.50	0.00
512600	ADMIN ASST CLERK-UNEMPLOYMENT IN	\$ 414.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 414.00	0.00
521000	CONTRACTED SVCS - ATTORNEY	\$ 5,000.00	\$ 0.00	\$ 2,543.65	\$ 5,702.59	\$ 702.59	114.05
521010	CONTRACTED SVCS - AUDITOR	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00
521020	CONTRACTED SVCS - ENGINEER	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
521030	CONTRACTED SVCS - MUNICIPAL CODE	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
521210	CONTRACTED SVCS/COMPUTER SUPPORT	\$ 7,000.00	\$ 0.00	\$ 456.93	\$ 1,584.76	\$ 5,415.24	22.64
521215	REGIONAL COMMISSION SUPPORT	\$ 900.00	\$ 0.00	\$ 240.00	\$ 240.00	\$ 660.00	26.67
521300	CONTRACTED SVCS./ELECTION	\$ 0.00	\$ 0.00	\$ 571.01	\$ 571.01	\$ 571.01	100.00
521305	BANK RETURN CHECK FEES/BANKING F	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9.00	\$ 9.00	100.00
521310	CREDIT CARD BANKING FEES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
522200	ADMIN. REPAIRS & MAINTENANCE	\$ 800.00	\$ 0.00	\$ 45.00	\$ 90.00	\$ 710.00	11.25
523100	PURCHASED SVCS/GENERAL INSURANCE	\$ 11,350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,350.00	0.00
523200	TELEPHONE SVC.CITY HALL	\$ 4,200.00	\$ 0.00	\$ 407.12	\$ 937.74	\$ 3,262.26	22.33

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
523210	ADMIN./CONTRACTED SVCS/POSTAGE	\$ 1,000.00	\$ 0.00	\$ 171.85	\$ 406.28	\$ 593.72	40.63
523300	ADVERTISING	\$ 2,100.00	\$ 0.00	\$ 267.20	\$ 993.60	\$ 1,106.40	47.31
523510	GOVERNMENT MEETINGS	\$ 1,600.00	\$ 0.00	\$ 46.44	\$ 46.44	\$ 1,553.56	2.90
523600	DUES AND FEES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 231.08	\$ 768.92	23.11
531100	ADMIN. GENERAL SUPPLIES	\$ 2,050.00	\$ 0.00	\$ 935.46	\$ 1,002.20	\$ 1,047.80	48.89
531230	PURCHASED SVCS/ELEC/CITY HALL	\$ 5,600.00	\$ 0.00	\$ 1,978.95	\$ 2,325.83	\$ 3,274.17	41.53
542300	CAPITAL/EQUIPMENT/FURNISHINGS	\$ 2,050.00	\$ 0.00	\$ 158.75	\$ 310.32	\$ 1,739.68	15.14
10	ADMINISTRATION	\$ 96,832.71	\$ 0.00	\$ 7,822.36	\$ 14,615.34	\$ 82,217.37	15.09
1500	GENERAL ADMINISTRATION	\$ 96,832.71	\$ 0.00	\$ 7,822.36	\$ 14,615.34	\$ 82,217.37	15.09
FACT 2550 JUDICIAL-RECORDER COURT							
DP 00							
521000	JUDGES FEES	\$ 3,600.00	\$ 0.00	\$ 206.00	\$ 412.00	\$ 3,188.00	11.44
521005	SOLICITOR FEES	\$ 3,350.00	\$ 0.00	\$ 270.85	\$ 620.36	\$ 2,729.64	18.52
521010	INTERPRETER FEES	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
523710	DEPUTY COURT CLERK TRAINING	\$ 300.00	\$ 0.00	\$ 450.00	\$ 450.00	\$ 150.00	150.00
573000	COURT FINES PAID TO OTHER AGENCI	\$ 24,000.00	\$ 0.00	\$ 1,749.12	\$ 4,678.41	\$ 19,321.59	19.49
00		\$ 32,000.00	\$ 0.00	\$ 2,675.97	\$ 6,160.77	\$ 25,839.23	19.25
2550	JUDICIAL-RECORDER COURT	\$ 32,000.00	\$ 0.00	\$ 2,675.97	\$ 6,160.77	\$ 25,839.23	19.25
FACT 3200							
DP 20 POLICE DEPARTMENT							
511100	POLICE-REGULAR-SALARIES AND WAGE	\$ 91,528.00	\$ 0.00	\$ 4,639.20	\$ 15,422.26	\$ 76,105.74	16.85
512100	POLICE-GROUP INSURANCE	\$ 5,400.00	\$ 0.00	\$ 450.00	\$ 900.00	\$ 4,500.00	16.67
512200	POLICE-FICA CONTRIBUTIONS	\$ 1,600.00	\$ 0.00	\$ 156.28	\$ 601.78	\$ 998.22	37.61
512300	POLICE-MEDICARE CONTRIBUTIONS	\$ 2,500.00	\$ 0.00	\$ 73.78	\$ 236.65	\$ 2,263.35	9.47
512400	POLICE-RETIREMENT CONTRIBUTIONS	\$ 15,177.00	\$ 0.00	\$ 0.00	\$ 4,615.18	\$ 10,561.82	30.41
512600	POLICE-UNEMPLOYMENT INSURANCE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 130.00	\$ 1,870.00	6.50
512700	POLICE-WORKERS COMPENSATION	\$ 7,200.00	\$ 0.00	\$ 7,886.00	\$ 7,886.00	\$ 686.00	109.53
521300	CONTRACTED SVCS/HOUSING PRISONER	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 1,800.00	10.00
522200	REPAIRS/MAIN/POLICE VEHICLES	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 394.24	\$ 3,105.76	11.26
52310	SUPPLIES/UNIFORMS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
523100	POLICE-PROPERTY/LIABILITY INSURA	\$ 3,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,100.00	0.00
523200	CONTRACTED SVCS./COMMUNICATIONS	\$ 7,500.00	\$ 0.00	\$ 1,713.32	\$ 1,874.56	\$ 5,625.44	24.99
523600	POLICE DUES AND FEES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
523610	CRIME LAB CONTRACT	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	0.00
523700	POLICE TRAINING/EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
523710	TECHNOLOGY	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
531100	POLICE MISC. SUPPLIES	\$ 1,800.00	\$ 0.00	\$ 215.00	\$ 215.00	\$ 1,585.00	11.94
531270	FUEL/ALL POLICE UNITS	\$ 14,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 14,000.00	0.00
531701	OTHER SUPP./POLICE/VEHICLES	\$ 2,000.00	\$ 0.00	\$ 88.83	\$ 134.62	\$ 1,865.38	6.73
20	POLICE DEPARTMENT	\$ 166,405.00	\$ 0.00	\$ 15,222.41	\$ 32,610.29	\$ 133,794.71	19.60
3200		\$ 166,405.00	\$ 0.00	\$ 15,222.41	\$ 32,610.29	\$ 133,794.71	19.60
FACT 3210 PUBLIC SAFETY-POLICE-ADMINISTRATION							
DP 20 POLICE DEPARTMENT							
511100	POLICE-CHIEF-REGULAR SALARY	\$ 41,774.00	\$ 0.00	\$ 3,213.38	\$ 8,033.45	\$ 33,740.55	19.23
512100	POLICE CHIEF INSURANCE	\$ 1,800.00	\$ 0.00	\$ 150.00	\$ 300.00	\$ 1,500.00	16.67
512300	MEDICARE MATCH	\$ 650.00	\$ 0.00	\$ 48.77	\$ 120.84	\$ 529.16	18.59
512400	POLICE-RETIREMENT CONTRIBUTIONS,	\$ 4,250.00	\$ 0.00	\$ 0.00	\$ 1,445.08	\$ 2,804.92	34.00
512600	POLICE CHIEF UNEMPLOYMENT TAX	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
523100	UNIFORMS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
523700	TRAINING	\$ 1,300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,300.00	0.00
531000	OFFICE SUPPLIES/CHIEF/ADMINISTRA	\$ 500.00	\$ 0.00	\$ 100.00	\$ 100.00	\$ 400.00	20.00
531010	SPECIAL EVENTS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
20	POLICE DEPARTMENT	\$ 51,474.00	\$ 0.00	\$ 3,512.15	\$ 9,999.37	\$ 41,474.63	19.43

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3210	PUBLIC SAFETY-POLICE-ADMINISTRAT	\$ 51,474.00	\$ 0.00	\$ 3,512.15	\$ 9,999.37	\$ 41,474.63	19.43
FACT 3500							
DP 00							
511200	COMPENSATION FIRE CHIEF	\$ 4,800.00	\$ 0.00	\$ 400.00	\$ 800.00	\$ 4,000.00	16.67
512700	FIRE-WORKERS' COMPENSATION	\$ 575.00	\$ 0.00	\$ 1,051.00	\$ 1,051.00	\$ 476.00	182.78
522200	REPAIRS/ VEHICLE FIRE DEPT.	\$ 5,500.00	\$ 0.00	\$ 0.00	\$ 2,888.49	\$ 2,611.51	52.52
522201	LADDER AND PUMP TESTING	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 680.00	\$ 1,820.00	27.20
522210	FIRE/BUILDING REPAIRS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
523100	FIRE-PROPERTY/LIABILITY INSURANC	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
523105	GA IMPACT FEE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
523200	FIRE-COMMUNICATIONS	\$ 10,500.00	\$ 0.00	\$ 1,542.72	\$ 1,711.72	\$ 8,788.28	16.30
523700	FIRE-EDUCATION AND TRAINING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 323.91	\$ 1,676.09	16.20
523850	VOLUNTEER TRAINING NIGHT PAY	\$ 19,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,000.00	0.00
531100	GENERAL SUPPLIES & MTLs. FIRE DE	\$ 3,000.00	\$ 0.00	\$ 15.00	\$ 566.38	\$ 2,433.62	18.88
531230	PURCHASED SVCS/ELEC/FIRE DEPT.	\$ 4,000.00	\$ 0.00	\$ 158.73	\$ 313.66	\$ 3,686.34	7.84
531240	SUPPLIES/BOTTLED GAS/FIRE DEPT.	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 800.00	0.00
531270	DIESEL/FIRE DEPT.	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
531600	SMALL EQUIP./ FIRE DEPT.	\$ 8,000.00	\$ 0.00	\$ 0.00	\$ 352.12	\$ 7,647.88	4.40
00		\$ 69,875.00	\$ 0.00	\$ 3,167.45	\$ 8,687.28	\$ 61,187.72	12.43
3500		\$ 69,875.00	\$ 0.00	\$ 3,167.45	\$ 8,687.28	\$ 61,187.72	12.43
FACT 4200							
DP 30 PUBLIC WORKS DEPARTMENT							
511100	STREETS-SALARIES AND WAGES	\$ 39,801.00	\$ 0.00	\$ 3,061.64	\$ 7,654.10	\$ 32,146.90	19.23
512100	STREETS-GROUP INSURANCE	\$ 3,600.00	\$ 0.00	\$ 300.00	\$ 600.00	\$ 3,000.00	16.67
512200	STREETS-FICA CONTRIBUTIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4.27	\$ 4.27	100.00
512300	STREETS-MEDICARE CONTRIBUTIONS	\$ 0.00	\$ 0.00	\$ 48.74	\$ 119.68	\$ 119.68	100.00
512400	STREETS-RETIREMENT CONTRIBUTIONS	\$ 7,800.00	\$ 0.00	\$ 0.00	\$ 2,890.12	\$ 4,909.88	37.05
512600	STREETS-UNEMPLOYMENT CONTRIBUTIO	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,100.00	0.00
512700	STREETS-WORKERS COMPENSATION	\$ 3,700.00	\$ 0.00	\$ 4,941.00	\$ 4,941.00	\$ 1,241.00	133.54
522200	REPAIRS/VEHICLES/EQUIP.	\$ 2,000.00	\$ 0.00	\$ 361.14	\$ 1,549.03	\$ 450.97	77.45
522290	STREET MAINTENANCE/REPAIRS	\$ 3,725.00	\$ 0.00	\$ 0.00	\$ 66.78	\$ 3,658.22	1.79
523200	COMM. SVC./TRAFFIC LIGHT	\$ 2,000.00	\$ 0.00	\$ 95.03	\$ 478.25	\$ 1,521.75	23.91
523210	SUPPLIES/UNIFORMS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
531100	GENERAL SUPPLIES-MAIN.	\$ 4,000.00	\$ 0.00	\$ 206.19	\$ 206.19	\$ 3,793.81	5.15
531105	RECYCLED MONIES PURCHASES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
531110	CELL PHONE REIMBURSEMENT	\$ 700.00	\$ 0.00	\$ 100.00	\$ 150.00	\$ 550.00	21.43
531230	PURCHASED SVCS./ELEC./STREET LIG	\$ 32,000.00	\$ 0.00	\$ 467.68	\$ 2,525.53	\$ 29,474.47	7.89
531270	GASOLINE/MAIN. DEPT.	\$ 3,000.00	\$ 0.00	\$ 369.61	\$ 369.61	\$ 2,630.39	12.32
542100	CAPITAL/MAIN.. DEPT.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 379.00	\$ 379.00	100.00
30	PUBLIC WORKS DEPARTMENT	\$ 104,326.00	\$ 0.00	\$ 9,951.03	\$ 21,933.56	\$ 82,392.44	21.02
4200		\$ 104,326.00	\$ 0.00	\$ 9,951.03	\$ 21,933.56	\$ 82,392.44	21.02
FACT 4530 SOLID WASTE-DISPOSAL							
DP 30 PUBLIC WORKS DEPARTMENT							
523900	OTHER PUR./CONTRACTED SVCS.	\$ 0.00	\$ 0.00	\$ 60.00	\$ 370.00	\$ 370.00	100.00
FACT 6000							
DP 00							
522200	REPAIR/MAIN/CIVIC CENTER	\$ 450.00	\$ 0.00	\$ 7,205.98	\$ 7,205.98	\$ 6,755.98	1601.33
531100	CIVIC CENTER SUPPLIES	\$ 200.00	\$ 0.00	\$ 46.46	\$ 46.46	\$ 153.54	23.23
531230	PURCHASED SVCS/ELEC./REC. DEPT.	\$ 1,500.00	\$ 0.00	\$ 81.35	\$ 272.90	\$ 1,227.10	18.19
531231	PURCHASED SERVICES/ELEC/TOMS PON	\$ 300.00	\$ 0.00	\$ 23.36	\$ 33.00	\$ 267.00	11.00
531234	DON.REC.EXPENSES/4TH OF JULY	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
531236	REC.EXPENSES/CHRISTMAS EVENTS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 140.00	\$ 1,860.00	7.00
531237	VETERAN'S MEMORIAL PARK	\$ 0.00	\$ 0.00	\$ 146.73	\$ 146.73	\$ 146.73	100.00
531238	ART EVENTS	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00

CITY OF LAKE PARK  
 FD-FACT-DP-CLSOBJ EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2019 ()  
 Posted Only Figures  
 Executed By: tflowler

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
00		\$ 9,700.00	\$ 0.00	\$ 7,503.88	\$ 7,845.07	\$ 1,854.93	80.88
6000		\$ 9,700.00	\$ 0.00	\$ 7,503.88	\$ 7,845.07	\$ 1,854.93	80.88
100	GENERAL FUND	\$ 581,391.00	\$ 0.00	\$ 55,590.55	\$ 119,670.26	\$ 461,720.74	20.58
FD 330 SPLOST VII							
FACT 5000							
DP 00							
542310	SPLOST VII WATER/SEWER	\$ 136,902.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 136,902.00	0.00
542315	SPLOST VII ROADS/BRIDGES	\$ 75,393.38	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75,393.38	0.00
542320	SPLOST VII PUBLIC SAFETY/POLICE	\$ 23,839.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 23,839.00	0.00
542325	SPLOST VII PUBLIC SAFETY/FIRE	\$ 23,839.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 23,839.00	0.00
542330	SPLOST VII PUBLIC WORKS	\$ 15,893.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,893.00	0.00
542340	SPLOST VII PARKS/RECREATION	\$ 7,946.00	\$ 0.00	\$ 0.00	\$ 2,996.00	\$ 4,950.00	37.70
542350	SPLOST VII ADMINISTRATION	\$ 7,946.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,946.00	0.00
00		\$ 291,758.38	\$ 0.00	\$ 0.00	\$ 2,996.00	\$ 288,762.38	1.03
5000		\$ 291,758.38	\$ 0.00	\$ 0.00	\$ 2,996.00	\$ 288,762.38	1.03
330	SPLOST VII	\$ 291,758.38	\$ 0.00	\$ 0.00	\$ 2,996.00	\$ 288,762.38	1.03
FD 505 ENTERPRISE-WATER AND SEWER FUND							
FACT 1330 BOARDS AND COMMISSIONS							
DP 00							
511110	CITY CLERK-SALARIES AND WAGES	\$ 11,000.00	\$ 0.00	\$ 809.28	\$ 2,023.20	\$ 8,976.80	18.39
512300	CITY CLERK MEDICARE CONTRIBUTION	\$ 200.00	\$ 0.00	\$ 11.74	\$ 29.35	\$ 170.65	14.67
00		\$ 11,200.00	\$ 0.00	\$ 821.02	\$ 2,052.55	\$ 9,147.45	18.33
1330	BOARDS AND COMMISSIONS	\$ 11,200.00	\$ 0.00	\$ 821.02	\$ 2,052.55	\$ 9,147.45	18.33
FACT 4400							
DP 00							
052321	SUPPLIES/WATER DEPT./POSTAGE	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
511100	WATER-SALARIES AND WAGES	\$ 13,000.00	\$ 0.00	\$ 932.16	\$ 2,330.40	\$ 10,669.60	17.93
512200	WATER-FICA CONTRIBUTIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4.27	\$ 4.27	100.00
512300	WATER-MEDICARE CONTRIBUTIONS	\$ 600.00	\$ 0.00	\$ 13.52	\$ 33.80	\$ 566.20	5.63
512600	WATER-UNEMPLOYMENT INSURANCE	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
512700	WATER - WORKERS COMPENSATION	\$ 750.00	\$ 0.00	\$ 2,014.00	\$ 2,014.00	\$ 1,264.00	268.53
521000	CONTRACTED SVCS./LEGAL/ACCOUNTIN	\$ 2,300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,300.00	0.00
521210	CONTRACTED SVCS./COMPUTER/DUES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 285.00	\$ 1,715.00	14.25
521300	CONTRACTED SVCS./WATER TESTING	\$ 1,500.00	\$ 0.00	\$ 30.00	\$ 30.00	\$ 1,470.00	2.00
521305	RETURN CHECK FEE/BANK SERVICE CH	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
521310	CREDIT CARD FEES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
522200	REPAIRS/WATER/VEHICLES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
522210	REPAIR/LINES/TANK/PUMP	\$ 10,000.00	\$ 0.00	\$ 167.11	\$ 167.11	\$ 9,832.89	1.67
523100	WATER-PROPERTY/LIABILITY INSURAN	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
523700	WATER TRAINING/CONFERENCES	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
531110	WATER DEPT. SUPPLIES/SVCS.	\$ 2,000.00	\$ 0.00	\$ 403.86	\$ 403.86	\$ 1,596.14	20.19
531120	SUPPLIES/WATER DEPT/CHEMICALS	\$ 2,000.00	\$ 0.00	\$ 154.11	\$ 184.48	\$ 1,815.52	9.22
531210	ENERGY PURCHASED/WATER	\$ 800.00	\$ 0.00	\$ 35.92	\$ 71.84	\$ 728.16	8.98
531230	PURCHASED SVCS./ELECTRIC/PUMP	\$ 5,400.00	\$ 0.00	\$ 401.81	\$ 904.38	\$ 4,495.62	16.75
531270	FUEL/WATER DEPT.	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	0.00
531600	SMALL EQUP/WATER DEPT/METERS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
542300	WATER/CAPITAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 644.58	\$ 644.58	100.00
00		\$ 51,000.00	\$ 0.00	\$ 4,152.49	\$ 7,065.18	\$ 43,934.82	13.85
4400		\$ 51,000.00	\$ 0.00	\$ 4,152.49	\$ 7,065.18	\$ 43,934.82	13.85

CITY OF LAKE PARK  
 FD-FACT-DP-CLSOBJ EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2019 ()  
 Posted Only Figures  
 Executed By: tfowler

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 Date: 03/06/19  
 Time: 14:45:47

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
-----							
FACT 4410 WATER-ADMINISTRATION							
551100	DP 00 INTERFUND TRANSFER TO GEN. FUND	\$ 0.00	\$ 0.00	\$ 1,975.00	\$ 3,950.00	\$ 3,950.00	100.00
505	ENTERPRISE-WATER AND SEWER FUND	\$ 62,200.00	\$ 0.00	\$ 6,948.51	\$ 13,067.73	\$ 49,132.27	21.01
-----							
FD 791 TRUST/AGENCY-NON-EXPENDABLE-CEMETERY PER							
FACT 4700 CEMETERY							
521210	DP 00 COMPUTER SUPPORT	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
522200	CEMETERY/ REPAIRS	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00
531000	CEMETERY/SUPPLIES	\$ 452.00	\$ 0.00	\$ 5.98	\$ 5.98	\$ 446.02	1.32
531210	WATER	\$ 240.00	\$ 0.00	\$ 16.00	\$ 32.00	\$ 208.00	13.33
541200	SITE IMPROVEMENTS/REFUSE	\$ 720.00	\$ 0.00	\$ 60.00	\$ 120.00	\$ 600.00	16.67
00		\$ 3,012.00	\$ 0.00	\$ 81.98	\$ 157.98	\$ 2,854.02	5.25
4700	CEMETERY	\$ 3,012.00	\$ 0.00	\$ 81.98	\$ 157.98	\$ 2,854.02	5.25
791	TRUST/AGENCY-NON-EXPENDABLE-CEME	\$ 3,012.00	\$ 0.00	\$ 81.98	\$ 157.98	\$ 2,854.02	5.25
=====							
GRAND TOTAL		\$ 938,361.38	\$ 0.00	\$ 62,621.04	\$ 135,891.97	\$ 802,469.41	14.48

**AFFIDAVIT**

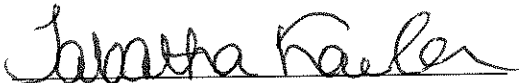
Personally appeared before the undersigned attesting officer, duly authorized to administer oaths, Keith Sandlin who, after being duly sworn, deposes and on oath stated the following:

- 1) I was presiding officer of a meeting of the Lake Park City Council held on the 5<sup>th</sup> day of February 2019.
- 2) That it is my understanding that O.C.G.A.50-14-4 (b) provides as follows: When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the chairperson or other person presiding over such meeting shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception;
- 3) The subject matter of the closed meeting or closed portion of the meeting held on the 5<sup>th</sup> day of February 2019 which was closed for the purpose (s) pending litigation and personnel matters as allowed by O.C.G.A. Title 50, Chapter 14, was devoted to matters within those exceptions and as provided by law;
- 4) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. 50-14-4 (b) that such an affidavit be executed.

This the 5<sup>th</sup> day of February 2019

  
\_\_\_\_\_  
Mayor/Presiding Officer

Sworn to and subscribed before me this the 5<sup>th</sup> day of February 2019.



Notary Public



**RESOLUTION OF THE LAKE PARK CITY COUNCIL**

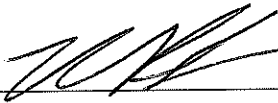
**BE IT RESOLVED BY THE LAKE PARK CITY COUNCIL**, as follows:

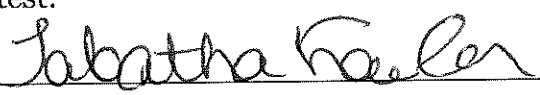
At the meeting held on 5<sup>th</sup> day of February 2019, Council entered into closed session for the purpose of discussing : pending litigation and personnel matters

At the close of the discussion upon this subject, the Council did vote to re-enter into Open session and herewith takes the following action in Open session:

- 1) The actions of the Council and the discussion of the same regarding the matter set forth for closed session are hereby ratified.
- 2) Each member of this body does hereby confirm that to the best of his or her knowledge, based upon the advice of the City Attorney, the said subject matter and of the closed session portion was devoted to matters within the specific relevant exception (s) as set forth above.
- 3) The Mayor, or the presiding officer, is hereby authorized and directed to execute an affidavit, with full support of the members of this Council, in order to comply with O.C.G.A. 50-14-4 (b).
- 4) The affidavit shall be included and filed with official minutes of the meeting and shall be in a form as required by statute.

Approved this the 5<sup>th</sup> day of February 2019.

  
\_\_\_\_\_  
Mayor

Attest:  
  
\_\_\_\_\_  
City Clerk





**ORDINANCE NO. 120**

**AN ORDINANCE OF THE CITY OF LAKE PARK, GEORGIA**

To amend certain provisions of Article IV, Judicial Branch – Municipal Court of the Charter of the City of Lake Park (“the City Code”) to add a new Section 4.18 to impose a court services surcharge to criminal fines and fees imposed by the Municipal Court, and for other purposes,

BE IT ORDAINED by the Mayor and Council of the City of Lake Park and it is hereby ORDAINED by the authority thereof:

I.

Section 4 of the City Charter is amended by adding a new Section 4.18 as follows:

Section 4.18. Court Services Surcharge.

There shall be imposed by the Lake Park Municipal Court a court services surcharge in the amount of \$50.00 per offense, for all offenses except O.C.G.A. Sections 40-8-76 and 40-8-76.1 or other offenses expressly exempted from surcharges by State law, said court services surcharge to be in addition to all other fines and fees imposed by the Lake Park Municipal Court. Such fee shall be used exclusively to offset the administrative operating expenses of the municipal court for salaries, solicitor fees, security, and interpreter fees. All funds collected pursuant to this Section shall be maintained in a segregated account by the clerk of the court, separate from other funds of the city, and shall be expended only for authorized purposes upon approval by the city council.

II.

All other provisions of the City Code shall remain in full force and effect except as amended hereby.

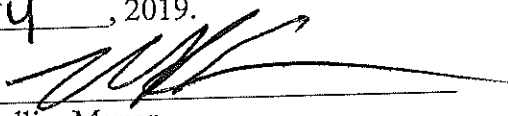
III.

This Ordinance shall become effective immediately upon adoption.

IV.

All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

ORDAINED this 5 day of February, 2019.

  
Keith Sandlin, Mayor

ATTEST:

  
Tabatha Fowler, City Clerk



**ORDINANCE NO. 121**

AN ORDINANCE OF THE CITY OF LAKE PARK, GEORGIA

To amend certain provisions of Chapter 2, Article II, Division 2 of the Code of the City of Lake Park ("the City Code") to amend Section 2-23 regarding the time of regular and organizational meetings of the city council, and for other purposes,

BE IT ORDAINED by the Mayor and Council of the City of Lake Park and it is hereby ORDAINED by the authority thereof:

I.

Section 2-23 of the City Code is amended by deleting Sec. 2-23 in its entirety and replacing it with the following:

The regular meetings of the city council shall be held on the first Tuesday of each month, at the city hall, at the hour of 6:00 p.m. The organizational meeting, after elections in even years, shall be held on the second Tuesday in February, at the hour of 6:00 p.m.

II.

All other provisions of the City Code shall remain in full force and effect except as amended hereby.

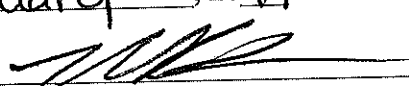
III.

This Ordinance shall become effective on the 5 day of February, 2019.

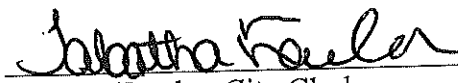
IV.

All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

ORDAINED this 5 day of February, 2019.

  
Walter Keith Sandlin, Mayor

ATTEST:

  
Tabatha Fowler, City Clerk



**ORDINANCE NO. 122**

AN ORDINANCE OF THE CITY OF LAKE PARK, GEORGIA

To amend certain provisions of Chapter 8, Article I, Division 1 of the Code of the City of Lake Park ("the City Code") to amend Section 8-2 regarding administrative fees and Section 8-3 regarding occupation tax rates, and for other purposes,

BE IT ORDAINED by the Mayor and Council of the City of Lake Park and it is hereby ORDAINED by the authority thereof:

I.

Section 8-2 of the City Code is amended by changing the administrative fee amount from \$60.00 to \$75.00.

II.

Section 8-3 of the City Code is amended by deleting the table of tax rates and replacing it with the following:

<u>Tax Class</u>	<u>Gross Receipts Tax Rate</u>
Class 1	.00015
Class 2	.00015

III.

All other provisions of the City Code shall remain in full force and effect except as amended hereby.

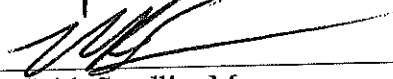
IV.

This Ordinance shall become effective on the 5 day of February, 2019.


IV.

All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

ORDAINED this 5 day of February, 2019

  
\_\_\_\_\_  
Walter Keith Sandlin, Mayor

ATTEST:

  
\_\_\_\_\_  
Tabatha Fowler, City Clerk



As a concerned citizen of Lake Park, I and many others feel that some changes are needed to our City Government. Due to a recent zoning blunder, many things have come into focus for many of us regarding how dysfunctional our city government has become.

1. We feel strongly that you should consider abolishing the Lake Park Police Department and contract with the Lowndes County Sheriff's Department which could possibly save the city a lot of money.
2. The City Marshall has obviously neglected his duties and we seem to have selective enforcement of the ordinances in Lake Park. Therefore, we should probably abolish that position as well and turn it over to the Lowndes County Code Enforcement Office. All permits should be handled through the mayor and city council for approval and not through him, as proposed recently.
3. Apparently, the Zoning Administrator, the Zoning Board of Appeals and the City Attorney don't seem to know how to interpret the plain language of the Lake Park zoning ordinances. Therefore, all zoning issues should be turned over to Lowndes County thus doing away with the Lake Park Zoning Administrator and the Zoning Board of Appeals.
4. Why does Lake Park need a "volunteer" fire department? As I have learned the Fire Chief is a paid position and this position needs to go away. We have two locations nearby with Twin Lakes Volunteer Fire Dept. already as well as the Lowndes County Fire Dept.
5. Why does Lake Park need a Parks & Recreation Department? I can't imagine that Lake Park has a need for this department with all of the other local recreational opportunities already offered.

# City of Lake Park, Georgia

## Lake Park's Park & Recreation Advisory Committee Bylaws

### Article I Purpose & Objectives

- Section 1** The purpose of the Advisory Committee is to strive for excellence toward the betterment of the City of Lake Park Georgia
- A)** Advise the Governing Body of the City of Lake Park, Georgia regarding Parks & Recreation issues affecting programs, services & facilities of the city.
  - B)** Create a more desirable, healthier & safer city.
- Section 2** The objective of the committee shall be to assume duties for the recommendation of the following recreational purposes:
- A)** The establishment of supervised recreation for the city of Lake Park, Ga.
  - B)** Recommendations for use of parks, playgrounds, recreational facilities, water areas, or any other recreations and structure(s), lands or buildings owned or leased to the city of Lake Park, Ga.

### Article II Membership

- Section 1** The committee shall be composed of the Chairman plus 5 members
- Section 2** The council shall appoint members to the committee.
- Section 3** Committee members shall be one or both of the following:
- A)** Residents within the City of Lake Park
- Or
- B)** Business Owners with a Lake Park, Georgia mailing address
- Section 4** Other than provisions set forth in section 4 governing initial terms, each committee member shall serve a four-year term. A committee member appointed to fill an unexpired term shall complete that said unexpired term.
- Section 5** Once the expiration of the initial term each committee member will be allowed the continuance of service as long as the City Council permits.

## Article III Officers-&-Staff Liaison

**Section 1** The elected Officers of the Committee are as follows:

1. Chair
2. Vice-Chair
3. Secretary

**Section 2** Terms of elected Officers shall be one year commencing the date of the election and continuing until the succeeding year's election.

**Section 3** The council shall elect Officers at the first regularly scheduled meeting of each year.

**Section 4** **A)** In the event that the Office of Chair becomes vacant the Office shall succeed to the Vice-Chair for the unexpired term. The Office of Vice-Chair will then succeed to the Secretary and the council shall elect a member to succeed the Secretary for the unexpired term at the next regular scheduled meeting.

**B)** In the event that the Office of Vice-Chair becomes vacant the Office shall succeed to the Secretary for the unexpired term. The council shall elect a member to succeed the Secretary for the unexpired term at the next regular scheduled meeting.

**Section 5** The duties of the elected officers shall be as follows:

**A) Chair**

1. Shall preside at all committee meetings.  
Shall preside at all city meetings
2. Shall represent the committee, as necessary, at all city meetings.

**B) Vice-Chair**

1. Shall preside at all committee meetings.
2. Shall preside at all city meetings in the absence of the Chair.
3. Shall represent the committee in the absence of the Chair, as necessary, at said city meetings.

**Article III**  
**Officers-&-Staff Liaison**  
**Continued...**

**C) Secretary**

1. Shall preside at all committee meetings.
2. Shall represent the committee in the absence of both Chair and Vice-Chair, as necessary, at said city meetings.
3. Shall present committee and or board with any and or all documentations regarding the Lake Park Parks and Recreation Advisory Committee.

**Article IV**  
**Vacancy Procedure**

Upon the vacancy of a position on the committee, the Chairman shall notify the city council of the vacancy. The city council shall at that time assume responsibility to find a suitable replacement until a member is voted in to fulfill the duties for the remainder of the term.

**Article V**  
**Attendance**

- Section 1** All committee members are expected to attend all regular and special meetings.
- Section 2** Any committee member having three (3) unexcused absences or five (5) accumulated absences in one (1) calendar year; for any reason shall be deemed by the committee to have voluntarily resigned from his/her position.
- Section 3** Failing to notify the chairman of an absence at least twenty-four (24) hours prior to a scheduled meeting shall be counted as an unexcused absence. Attendance shall be reviewed regularly to ensure compliance.

**Article VI**  
**Meetings**

- Section 1** The committee shall meet regularly at a date, time, and place as determined by a simple majority vote of the members so long as ten days' notice is given to all committee members. If circumstances warrant it, Chair may cancel or postpone a regular or special meeting of the

committee and; if necessary; set a new date, time, and place for the meeting.

## Article VI Meetings Continued...

**Section 2** Notice of regular meetings and agendas if prepared for regular meetings shall be transmitted to all committee members at least one week prior to the meeting. Notices', agendas, minutes, and other materials may be delivered electronically.

**Section 3** The Chair may call a special meeting of the committee, provided at least three full days' notice is given to all committee members, media and the public via posting notice of the special meeting on the website or via other means as available and as deemed appropriate by the chair.

## Article VII Quorum

Four (4) Members of the committee shall constitute a quorum. There must be a quorum present before the committee may conduct any official business. Informal consideration and discussions may occur in the absence of a quorum.

## Article VIII Open Meetings & Records

All regular and special meetings of the committee shall be held in compliance with the GA Sunshine Law (O.C.G.A. § 50-14-15 and § 50-18-73, as amended). All records of the committee shall be subject to the provisions of the Georgia Open Records Law Est. 1998

## Article IX Bylaws

**Section 1** The purpose of these bylaws is to establish rules governing the internal organization of the committee and its' operational procedures.

**Section 2** These bylaws may be amended at any time by a simple majority vote of all current members of the committee.

**Section 3** Amendment to these bylaws may be initiated at any time, but a proposed amendment must be place on the agenda prior to a regular meeting before it may be considered by the committee.



Revised 1-29-19

**Section 4** Bylaws and all amendment to these bylaws must be approved by the Lake Park City Council before bylaws or amendments to bylaws will take effect.

Date: 1/9/2019

City Resident: 75<sup>00</sup> w/ app

Non Resident: \_\_\_\_\_

\* Refunded SD \$100 -  
Does not want to  
Rent facility.

\* Security Deposit: 100<sup>00</sup> (Cash) #  
Reservation taken by: CM 701550

### Lake Park Civic Center Rental Agreement

\* 75<sup>00</sup> Rental Fee  
must be approved  
by Council on  
2/5/2019 7:30 P.M.

I hereby apply to the City of Lake Park, GA for rental of the Lake Park Civic Center Building for the day(s) of Feb. 3, ~~20~~ Sunday, 2019. I agree to pay the City of Lake Park \$ 75<sup>00</sup> per day in advance for this privilege.

I also agree to pay a damage deposit of \$100.00 upon picking up the building key. After the building has been inspected, if applicable, my deposit will be refunded in full less any cleaning/and or damage costs. The building **MUST** be cleaned immediately after the use of the building unless prior arrangements have been made and approved with City Clerk. I also understand that my rental fee is **NON REFUNDABLE**, however, if a change needs to be made; we can move it to another available day.

If an extenuating circumstance arises (emergency health issue, death, etc.) a written refund request may be submitted and it would be reviewed by Council at the next regular Council Meeting.

I agree to return the premises in a like condition as received, normal wear and tear expected.

I further agree to release the City of Lake Park, GA from any liability whatsoever, which might arise from this rental agreement.

Renter Name: Betty Zambas Stokes

Renter Signature: Betty Zambas Stokes

Address: 111 Oak St

Phone Number: 229.6250<sup>01</sup> Cell Number (if different) \_\_\_\_\_

Time of use requested: \_\_\_\_\_ Civic Center Key Color BLACK

Sign copy given:  Yes Event Time: \_\_\_\_\_ to \_\_\_\_\_

Pick up \*  
Key 2/1/19  
Friday

# Lake Park Civic Center Rental Stipulations

\*Maximum occupancy of 60 persons

\*NO smoking inside building or on the porch

\*NO fire in the fireplace

\*Outdoor cooking is allowed at designated areas only and you are responsible for cleanup. Outside grills must be at least 25 feet away from building per Lake Park Fire Chief. Violators can and will be fined.

\*NO tape, push pins, tacks, or nails are to be put in the walls or doors or ceiling! **NO EXCEPTIONS (if you fail to abide by this rule you will forfeit your security deposit of \$100.00)**

\*All tables and chairs must be folded and placed next to wall.

\*Lessee is responsible for total cleaning of building. Cleaning must be done on the day of the rental, unless prior arrangements have been made with the clerk's office.

\*Remove all items from refrigerator, stove, and cabinets. Stove, sink, and refrigerator should be cleaned after being used.

\*Cut off heat/air unit, lights, and ceiling fans.

\***The City of Lake Park does not provide cleaning supplies.** We do provide toilet paper, paper towels, and hand soap. **You are required to bring your own broom and mop to use to clean after your event.**

\*Be sure and pick up trash that has been scattered outside the building. Place all trash in plastic bags. **All trash bags can be discarded in provided trash cans located at the back door entrance of the Civic Center.**

We appreciate your cooperation in this rental agreement.

\*\*\*\*\*  
I have read and understand the rental stipulations on this agreement.

Betty Zamboni Stofen  
Renter signature

1/18/19  
Date

Signed copy given: ✓ Yes

**CHECK OUT LIST FOR CIVIC CENTER**

REMOVE ALL TRASH

CHECK RESTROOMS FOR CLEANING & TRASH REMOVAL

CHECK REFRIGERATOR/FREEZER/STOVE FOR ANY FOOD LEFT INSIDE

COUNTER TOPS AND STOVE CLEAN

INSPECT FLOORS (SWEPT AND MOPPED)

CHECK FIREPLACE

TABLES TAKEN DOWN AND STACKED IN PLACE

COUNT NUMBER OF CHAIRS AND STACK

ANYTHING HANGING FROM MANTEL OR CEILING? Any tape, push pins, tacks, or nails put in the walls, doors, or ceiling?

INSPECT OUTSIDE GROUNDS FOR TRASH, SIGNS, BALLOONS, ETC

COMMENTS \_\_\_\_\_  
\_\_\_\_\_

RETURN DEPOSIT YES  \_\_\_\_\_ NO \_\_\_\_\_

RENTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

INSPECTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

229-632-5007 cell

# PUBLIC HEARING NOTICE

## 2019 Community Development Block Grant

The City of Lake Park is considering applying to the Georgia Department of Community Affairs for a Community Development Block Grant (CDBG) of up to \$750,000. These funds must be used to primarily benefit low and moderate income persons.

The activities for which these funds may be used are in the area of housing, public facilities, and economic development. More specific details regarding eligible activities, plans to assist displaced persons (if any), the estimated amount of funds proposed to be used for activities to benefit low and moderate income persons, and the rating system will be provided at a public hearing, which will be held at 10:30 A.M. on February 5, 2019, at City Hall, 120 N. Essa Street, Lake Park, Georgia, 31636.

The purpose of this hearing will be to obtain citizen input into the development of the application and to review progress on the previous CDBG grant(s), if applicable. The City of Lake Park is committed to providing all persons with equal access to its services, programs, activities, education and employment regardless of race, color, national origin, religion, sex, familial status, disability or age. Persons with special needs relating to handicapped accessibility or foreign language should contact Tabatha Fowler, City Clerk, before February 5, 2019. This person can be located at the City Hall, 120 N. Essa Street, Lake Park, Georgia, and is available between the hours of 8:00 a.m. to 1:00 p.m. & 2:00 p.m. to 5:00 p.m., Monday through Wednesday & Friday and 8:00 a.m. to 12:00 p.m. Thursdays, except holidays, or you may call 229-559-7470. Persons with hearing disabilities may consider using the Georgia Relay Service, at (TDD) 1-800-255-0056 or (Voice) 1-800-255-0135.



**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

OWNER: \_\_\_\_\_

NAME OF FIRM: Arrow Engineering

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:

Poor	Fair	Good	Excellent
1	2	3	4

<u>CRITERION</u>		<u>POINTS ASSIGNED</u>
1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.	<u>Confirmed Map/ GIS on staff</u>	<del>3</del> <u>4</u>
2. Engineer and/or Engineering Firms financial stability.	<u>total number years experience is 15 yrs</u>	<del>3</del> <u>4</u>
3. Engineer and/or Engineering Firms experience with this type project.		<u>4</u>
4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?		<u>4</u>
5. Engineer and/or Engineering Firms knowledge of community.		<u>4</u>
6. Engineer and/or Engineering Firms ability to meet project schedule.		<u>4</u>
7. Engineer and/or Engineering Firms Staff Expertise.	<u>same as # 2</u>	<del>3</del> <u>4</u>
8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?		<u>4</u>
9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ?		<u>4</u>

TOTAL SCORE:

~~31~~ 36  
Revised per  
attached

NAME OF REVIEWER: Tom Barr

DATE OF REVIEW: \_\_\_\_\_

# CBDG.

## Participants

- ① WATKINS and Associates - 37
- ② Lovel Engineering - 36
- ③ ARROW Engineering - 36 (Revised)
- ④ Sloope Engineering - 35

My Recommendation - ARROW Engineering

## Reasons

1. Proximity to Lake Park
2. Reaction to Questions

Tabatha

Jeff

3. References Provided

- ① Ashley PAULK - Sheriff Luwades County
- ② Faye Hughes - County Administrator Cook County
- ③ Lisa Johnson - City Clerk - FARGO GA.
- ④ Mike Dinnerman - Fitzgerald GA.

4. Personal Appearance before Council

5. Experience with CBDG

6. Variety of Projects completed

Full Disclosure -

LARRY SANDERS - Co Owner

DAVID KINSEY SO-IN-LAW

TF

**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

~~31~~  
36  
Revised 2/15/19

OWNER: \_\_\_\_\_

NAME OF FIRM: Arrow Engineering

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

CRITERION

POINTS ASSIGNED

1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.
2. Engineer and/or Engineering Firms financial stability.
3. Engineer and/or Engineering Firms experience with this type project.
4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?
5. Engineer and/or Engineering Firms knowledge of community.
6. Engineer and/or Engineering Firms ability to meet project schedule.
7. Engineer and/or Engineering Firms Staff Expertise.
8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?
9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ?

~~31~~ 4  
~~31~~ 4  
 4  
 4  
 4  
 4  
 4  
~~31~~ 4  
 4  
 4

TOTAL SCORE:

~~31~~ 36

NAME OF REVIEWER: Tabatha

DATE OF REVIEW: Revised per attached



**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

OWNER: \_\_\_\_\_

NAME OF FIRM: Arrow Engineer

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

<u>CRITERION</u>	<u>POINTS ASSIGNED</u>
1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.	<u><del>3</del> 4</u>
2. Engineer and/or Engineering Firms financial stability.	<u><del>3</del> 4</u>
3. Engineer and/or Engineering Firms experience with this type project.	<u>4</u>
4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?	<u>4</u>
5. Engineer and/or Engineering Firms knowledge of community.	<u>4</u>
6. Engineer and/or Engineering Firms ability to meet project schedule.	<u>4</u>
7. Engineer and/or Engineering Firms Staff Expertise.	<u><del>3</del> 4</u>
8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?	<u>4</u>
9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ?	<u>4</u>

TOTAL SCORE:

~~31~~ 36

NAME OF REVIEWER: Connie

DATE OF REVIEW: Revised per attached

36

TF

**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

OWNER: \_\_\_\_\_

NAME OF FIRM:     Lovell    

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

<u>CRITERION</u>	<u>POINTS ASSIGNED</u>
1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.	4
2. Engineer and/or Engineering Firms financial stability.	4
3. Engineer and/or Engineering Firms experience with this type project.	4
4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?	4
5. Engineer and/or Engineering Firms knowledge of community.	4
6. Engineer and/or Engineering Firms ability to meet project schedule.	4
7. Engineer and/or Engineering Firms Staff Expertise.	4
8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?	4
9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ?	4

TOTAL SCORE:

36

NAME OF REVIEWER:     Tabatha    

DATE OF REVIEW: \_\_\_\_\_

**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

OWNER: \_\_\_\_\_

NAME OF FIRM:     Lovell Engineer    

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

<u>CRITERION</u>	<u>POINTS ASSIGNED</u>
1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.	<u>    4    </u>
2. Engineer and/or Engineering Firms financial stability.	<u>    4    </u>
3. Engineer and/or Engineering Firms experience with this type project.	<u>    4    </u>
4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?	<u>    4    </u>
5. Engineer and/or Engineering Firms knowledge of community.	<u>    4    </u>
6. Engineer and/or Engineering Firms ability to meet project schedule.	<u>    4    </u>
7. Engineer and/or Engineering Firms Staff Expertise.	<u>    4    </u>
8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?	<u>    4    </u>
9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ?	<u>    4    </u>

TOTAL SCORE:

NAME OF REVIEWER:     Connie    

DATE OF REVIEW:     3/6

**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

OWNER: \_\_\_\_\_

NAME OF FIRM:   Lovell  

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

CRITERION

POINTS  
ASSIGNED

- |   |              |
|---|--------------|
| 1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.   | <u>  4  </u> |
| 2. Engineer and/or Engineering Firms financial stability.   | <u>  4  </u> |
| 3. Engineer and/or Engineering Firms experience with this type project.   | <u>  4  </u> |
| 4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?  | <u>  4  </u> |
| 5. Engineer and/or Engineering Firms knowledge of community.  | <u>  4  </u> |
| 6. Engineer and/or Engineering Firms ability to meet project schedule.  | <u>  4  </u> |
| 7. Engineer and/or Engineering Firms Staff Expertise.   | <u>  4  </u> |
| 8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?  | <u>  4  </u> |
| 9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ? | <u>  4  </u> |

TOTAL SCORE:

  36  

NAME OF REVIEWER:   Tom Barr  

DATE OF REVIEW:   3/6

**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

35

TF

OWNER: \_\_\_\_\_

NAME OF FIRM: Carter 3 Sloope

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

CRITERION

1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.
2. Engineer and/or Engineering Firms financial stability.
3. Engineer and/or Engineering Firms experience with this type project.
4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?
5. Engineer and/or Engineering Firms knowledge of community.
6. Engineer and/or Engineering Firms ability to meet project schedule.
7. Engineer and/or Engineering Firms Staff Expertise.
8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?
9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ?

POINTS ASSIGNED

3

4

4

4

4

4

4

4

4

35

TOTAL SCORE:

NAME OF REVIEWER: Tabatha

DATE OF REVIEW: \_\_\_\_\_

**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

OWNER: \_\_\_\_\_

NAME OF FIRM: Carter 3 Sloope

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

CRITERION

- |   |                            |
|---|----------------------------|
|   | <u>POINTS<br/>ASSIGNED</u> |
| 1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.   | <u>3</u>                   |
| 2. Engineer and/or Engineering Firms financial stability.   | <u>4</u>                   |
| 3. Engineer and/or Engineering Firms experience with this type project.   | <u>4</u>                   |
| 4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?  | <u>4</u>                   |
| 5. Engineer and/or Engineering Firms knowledge of community.  | <u>4</u>                   |
| 6. Engineer and/or Engineering Firms ability to meet project schedule.  | <u>4</u>                   |
| 7. Engineer and/or Engineering Firms Staff Expertise.   | <u>4</u>                   |
| 8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?  | <u>4</u>                   |
| 9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ? | <u>4</u>                   |

TOTAL SCORE:

35

NAME OF REVIEWER: Connie

DATE OF REVIEW: \_\_\_\_\_

**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

OWNER: \_\_\_\_\_

NAME OF FIRM: Carter & Sloope

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

CRITERION

POINTS  
ASSIGNED

- |   |                  |
|---|------------------|
| 1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.   | <u>3</u>         |
| 2. Engineer and/or Engineering Firms financial stability.   | <u>4</u>         |
| 3. Engineer and/or Engineering Firms experience with this type project.   | <u>4</u>         |
| 4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?  | <u>4</u>         |
| 5. Engineer and/or Engineering Firms knowledge of community.  | <u>4</u>         |
| 6. Engineer and/or Engineering Firms ability to meet project schedule.  | <u>4</u>         |
| 7. Engineer and/or Engineering Firms Staff Expertise.   | <u>4</u>         |
| 8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?  | <u>4</u>         |
| 9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ? | <u>4</u>         |
| <b>TOTAL SCORE:</b>   | <b><u>35</u></b> |

NAME OF REVIEWER: Tom Barr

DATE OF REVIEW: \_\_\_\_\_

TF

32

**QUALIFICATION EVALUATION FORM  
SELECTION OF ENGINEER  
FOR THE CITY OF LAKE PARK 2019 CDBG**

OWNER: \_\_\_\_\_  
NAME OF FIRM: Watkins 3 Associates

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_  
*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

CRITERION

1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.
2. Engineer and/or Engineering Firms financial stability.
3. Engineer and/or Engineering Firms experience with this type project.
4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?
5. Engineer and/or Engineering Firms knowledge of community.
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7. Engineer and/or Engineering Firms Staff Expertise.
8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?
9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ?

POINTS ASSIGNED

3

3

4

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3

4

3

4

4

32

TOTAL SCORE:

NAME OF REVIEWER: Tabatha

DATE OF REVIEW: \_\_\_\_\_



**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

OWNER: Watkins & Associates

NAME OF FIRM: \_\_\_\_\_

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

CRITERION

1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.
2. Engineer and/or Engineering Firms financial stability.
3. Engineer and/or Engineering Firms experience with this type project.
4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?
5. Engineer and/or Engineering Firms knowledge of community.
6. Engineer and/or Engineering Firms ability to meet project schedule.
7. Engineer and/or Engineering Firms Staff Expertise.
8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?
9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ?

POINTS  
ASSIGNED

3

3

4

4

3

4

3

4

4

32

TOTAL SCORE:

NAME OF REVIEWER: Connie

DATE OF REVIEW: \_\_\_\_\_

**QUALIFICATION EVALUATION FORM**  
**SELECTION OF ENGINEER**  
**FOR THE CITY OF LAKE PARK 2019 CDBG**

OWNER: Watkins & Associates

NAME OF FIRM: \_\_\_\_\_

FIRM ADDRESS: \_\_\_\_\_

COMPLETED REQUIRED SECTION 3 PACKAGE: YES \_\_\_\_\_ NO \_\_\_\_\_

*Evaluate the Engineer and/or Engineering Firm based on the points assigned to each of the following selection criterion. Scoring of RFQ's will be as follows:*

Poor	Fair	Good	Excellent
1	2	3	4

CRITERION

POINTS  
ASSIGNED

- |   |           |
|---|-----------|
| 1. Engineer and/or Engineering Firms ability to supply all major disciplines necessary to perform the work.   | <u>3</u>  |
| 2. Engineer and/or Engineering Firms financial stability.   | <u>3</u>  |
| 3. Engineer and/or Engineering Firms experience with this type project.   | <u>4</u>  |
| 4. Does Engineer and/or Engineering Firm carry errors and omissions insurance?  | <u>4</u>  |
| 5. Engineer and/or Engineering Firms knowledge of community.  | <u>3</u>  |
| 6. Engineer and/or Engineering Firms ability to meet project schedule.  | <u>4</u>  |
| 7. Engineer and/or Engineering Firms Staff Expertise.   | <u>3</u>  |
| 8. Has Engineer and/or Engineering Firm had experience with Community Development Block Grant (CDBG) Projects?  | <u>4</u>  |
| 9. Did Engineer and/or Engineering Firm provide a list of relevant experience including a statement of competency to perform various tasks called for in the RFQ? | <u>4</u>  |
|   | <u>32</u> |

TOTAL SCORE:

NAME OF REVIEWER: Tom Barr DATE OF REVIEW: \_\_\_\_\_

## Sample Engineer Scoring

### Criterion:

**#1:** Engineers, Surveyors, and Map Makers (GIS staff) on permanent staff familiar with public infrastructure: 4 points  
Engineers and Surveyors on permanent staff familiar with public infrastructure: 3 points  
Engineers and Surveyors on permanent staff: 2 points  
Engineers on permanent staff: 1 point

**#2:** In business 15 years or more: 4 points  
In business 10 years or more: 3 points  
In business 5 years or more: 2 points  
In business less than 5 years: 1 point

**#3:** Engineers has multi-project (5 or more projects) experience with this type project: 4 points  
Engineer has experience with this type project: 3 points  
Engineer has public infrastructure experience not related to this type: 2 points  
Engineer has no public infrastructure experience: 1 point

*Note that this "type" project refers to water, sewer, street paving & drainage, etc., not CDBG, as advertisements were for a large variety of possible funding sources.*

**#4:** Yes: 4 points  
No: 1 point

**#5:** Has completed project within city or county previously: 4 points  
Has completed project within SGRC region previously: 3 points  
Has completed project in South Georgia, but outside SGRC region previously: 2 points  
Has completed no projects in above mentioned areas: 1 point

**#6:** Can complete pre-engineering report on time and project within 2 years of award: 4 points  
Can complete pre-engineering report on time and did not include project time: 3 points  
Can complete pre-engineering report on time and project in over 2 years: 2 points  
No statement: 1 point

**#7:** In business 15 years or more: 4 points  
In business 10 years or more: 3 points  
In business 5 years or more: 2 points  
In business less than 5 years: 1 point

**#8:** 10 or more CDBG projects: 4 points  
5-9 CDBG projects: 3 points  
1-4 CDBG projects: 2 points  
No CDBG projects: 1 point

**#9:** Adequate list of relative experience (10+ projects) and statement: 4 points  
Less than 10 projects experience and statement: 3 points  
Left off one or the other of relevant experience or statement: 2 points  
No list of relevant experience or statement of competency: 1 point



January 24, 2019

To whom it may concern,

The Elders, Deacons and congregation of the Lake Park church of Christ want to thank you and express our sincere gratitude for your support of our first "Between Holidays Car, Truck and Tractor" show.

This outreach program was originally scheduled for December 1<sup>st</sup>, 2018 but due to the weather forecast was delayed until December 15<sup>th</sup>, the weather on the 15<sup>th</sup> was a challenge for a short period of time but the weather cleared early and we had a total of 26 registered vehicles.

The goody bags and door prizes that you contributed items for were well received and appreciated by everyone and plans for the "Between Holidays Car, Truck and Tractor" show for 2019 are underway, and I hope you will consider supporting this event later this year.

Thank You

*Ralph Russell*

Ralph Russell  
Event Coordinator

*Thank you for the goody bag items, and listing the event on the City of Lake Park website ... This year we would like to schedule this event on the same day as the Lake Park Christmas Parade, we hope to have ~~our~~ our show over at 1 pm.*  
*Thank you again -*  
*Ralph*

# Julie Wilbers



360 Back Forty Drive  
Lake Park, GA 31636  
[jkoak@yahoo.com](mailto:jkoak@yahoo.com)  
229-251-5781

To: TABATHA FAWLER, City Clerk  
Please include with the City Records  
regarding 2018 Christmas festival.  
Julie

January 16, 2019

Dear Mr. Taylor,

For your information, at the meeting held January 14, 2019, a member of the Parks and Recreation Advisory Committee expressed his displeasure regarding the reimbursement of the \$25 vendor fee to the vendors of the 2018 Lake Park Christmas Festival. This gentleman felt that as a sponsor of the event, he should be entitled to be reimbursed of his \$25 sponsor/donation fee.

If this issue should be brought before the City Council, I am providing this explanation.

1. I made the decision, alone, to reimburse the vendors.
2. I made the decision, alone, NOT to reimburse the sponsors/donations.
3. A "vendor" is an individual who transfers property for sale; a merchant; a retail dealer; a supplier.
4. A "sponsorship" is a form of advertising in which companies pay to be associated with certain events.
5. Attached is a copy of the sponsorship letter used for the 2018 Christmas Festival. It clearly states that the sponsor would be included in the advertising of the event as well as recognition during the festival program.
6. Attached is a copy of the trifold advertising used for the 2018 Christmas Festival. Over 200 of the trifolds were delivered to local businesses. Many businesses requested additional copies prior to the event.
7. I did not provide specific mention of any vendor on any advertisement for the event. They were mentioned during the festival program, as well as the individual sponsors. I can provide a copy of the program script, if requested.
8. I fulfilled my obligation to the sponsors regarding their participation in the Christmas Festival. I assume that a corporate sponsor understands the difference between a sponsor/donation and a vendor.
9. I did not advertise for the individual vendors. I used the \$25 vendor fee as a good faith deposit to show that the vendor had the intention of setting up at the event. There was one "no show" and their fee was not reimbursed.

If you have any questions regarding my decision on this matter, please call me at 229-251-5781.

Julie Wilbers

Attachments: Sponsor letter  
2018 Trifold Advertising



# City of Lake Park

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120 North Essa Street, Lake Park, GA 31636 | 229-559-7470

September 20, 2018

## **The City of Lake Park is inviting you to join them as they “Celebrate a Christmas Tradition”.**

The annual Christmas Festival and Parade will be held December 8, 2018. Leading off the parade at 4:00 pm will be the Lowndes County Air Force Jr ROTC. Also taking part in the parade will be the Georgia Bridgemen Marching Band. The Festival will be held at City Hall (120 N. Essa Street) with the entertainment and tree lighting immediately following the parade. Music will be provided by local churches and the Lake Park Elementary School chorus. Vendors will be set up on Essa Street and Santa will be there, too.

We write to ask you to support this valuable community event in a special way this year. Will you support us with a gift of \$25? Your donation will be acknowledged in several ways. We will list you in the tri-folds that will be distributed at the local businesses, as well as being recognized during the festival program. Donations may be brought to the City Hall Clerk's office or sent the address listed above.

Thank you for helping us make a difference in the community.

Sincerely,

Julie Wilbers

Jeff Patterson