



120 North Essa Street, Lake
Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
July 7, 2020
6:00 PM

Agenda

Minutes – June 2nd Regular Meeting, June 22nd Call Meeting, and June 29th Work Session

Financials – June 2020

Citizens' Concerns

Department Reports Updates - Police, Fire, Maintenance

Killeen's Subdivision and Streets

4-H Club and Long Pond Rd into the city

Tom's Pond

Business license gross receipt and renewal date change to May 15

Update on Broadway

Admin/Executive Reports

Upcoming Dates:

Friday July 3rd – City Hall closed in observance of Independence Day

Tuesday July 7th - Tyler Tech Status Call at 11:00

Tuesday July 7th – Regular Council Meeting at 6:00

Thursday July 9th – BOZA Meeting – Baxley Drive

Tuesday July 21st- Lake Park Municipal Court

Monday July 27th- Work Session



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Mayor Keith Sandlin welcomed everyone then led an invocation followed by the Pledge of Allegiance.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, and Carl Taylor. Also present were Attorney Plumb, Clerk Tabatha Fowler, and residents.

Mayor Sandlin called for review of the minutes of June 2nd Regular Meeting, June 22nd Call Meeting, and June 29th Work Session. Member Taylor requested additional information be included in the June 22 Call Meeting, noting the information that Lorreta Hylton, SGRC, gave them about the rules and process of annexation. Member Carter made a motion to accept minutes with amendment to June 22 as presented, Member Barr second, all in favor motion passed.

Mayor called for review of the June financials. Member Barr made a motion to accept the financials as presented, Member Carter second, all in favor motion passed. Member Barr also requested that a copy of the financials be given to each department head and advise them that we are half way through the fiscal year and expenditures should be watched closely.

Mayor Sandlin called for Citizens' Concerns. There were none.

Mayor called for department reports updates and they were as follows;

Police – no new updates, changes, or questions at this time

Fire – Chief Brown came forward and advised Council that he had obtained several quotes for a reel hose as they discussed at the work session. He stated he would like to use SPLOST VII money to make this purchase. After review, Member Carter made a motion to allow Chief Brown to purchase the reel hose using SPLOST VII money. Mayor called for a second and discussion, there was none. Motion failed for lack of a second. Chief Brown also advised Council that he had spoken with someone from the Sparks Fire Department about the purchase of their brush truck. Sparks official later stated that they were not able to purchase at this time.

Maintenance- Member Barr brought up the topic of the damaged fire hydrant that was discussed in the work session. He stated that Patterson had gotten quotes on replacing the hydrant with the refurbished one the city has on hand. Member Barr made a motion to approve the replacement of the hydrant and to have damaged hydrant refurbished for further use, Member Carter second, all in favor motion passed.

Mayor Sandlin called for review of Killeen's subdivision and streets. Council reviewed information from Arrow Engineering stating that they approved the roads as far as paving, base, and curbing was concerned, however needs to have pavement markings and street signage prior to allowing the public to operate on those streets. No action taken at this time.

Mayor called for review of 4-H Club and Long Pond Rd coming into the city. Attorney Plumb spoke to Mayor and Council and advised them as to how annexation affects the city streets that lie in the area of the annexation. No action taken at this time.

Mayor Sandlin called for review of Tom's Pond; he asked if there had been additional signs ordered for the areas that are not city owned fishing spots. Clerk advised that they should be ready soon and will be installed at that time. No action taken at this time.

Mayor called for review of the business license gross receipt and renewal date change to May 15. Attorney Plumb stated he had prepared an ordinance to amend the current business license ordinance to comply with the changes that Council had requested. He further advised that Council could read the ordinance at the meeting and read it a second time at the following meeting, then vote it into action. Mayor asked Clerk Fowler to read Ordinance 124 aloud. No action taken at this time.

Mayor Sandlin called for review of the update on Broadway. Attorney Plumb advised that the property owner continues to refuse to allow city an easement to access the property. Council agreed to have Plumb proceed forward with a hearing.

Mayor called for Admin/Executive reports;

Member Taylor asked about signatures required on permit applications. Clerk advised that following previous request, that Assistant Clerk Martinez, herself, and Chief Kinsey are all cable of signing. The application requires two of those in order for a permit to be issued. Taylor asked why Chief Kinsey was not signing all of them and how was he going to know who has pulled permits for projects seeing how he is the City Marshall. Clerk advised that just like Council, Kinsey gets a copy of every permit application that is submitted so that he is aware of what's going on. Taylor stated that he would like to see Kinsey at least initial every application so that he is aware of each application that is being completed and be knowledgeable of permits being issued.

Member Taylor then asked about pool ordinance and regulations on pools. He went on to state that it was brought to his attention that a letter was issued regarding a property owners pool that was not professional and that the pool in question did actually was not in violation of the ordinance. Clerk Fowler advised that she sent out the notices to a few property owners to let them be aware that there are regulations in place on pools and that the letter stated it was a warning. She further stated that she had spoken to both property owners and there didn't seem to be a problem and that they both understood what was being asked of them. Taylor went on to say that he felt the letter was unprofessional and it should've been handled by the City Marshall. No action taken.

Member Barr asked that Clerk Fowler get a copy of the code sections that involve pools for all Council Members to review.

Clerk Fowler stated she would like for Council to consider purchasing a hydrant flow test for the water department. She went on to explain that the fire department had one but they were not full time, only volunteers, and if there were an issue with a leaking hydrant, that the city should have the means to check that hydrant for adequate water pressure. Member Barr asked who was qualified to use the flow tester and Fowler stated she would get trained on how to use it properly. Member Barr made a motion to allow the purchase of the hydrant flow test, Member Taylor further stated for the purchase not to exceed \$1,000, Member Carter second, all in favor motion passed.

Clerk Fowler also stated that she and the auditor were continuing their work on the 2019 financial audit. There had been numerous issues with the way the RDA software processes transactions that it was not showing correctly on the reports.

Clerk Fowler also wanted Council to be aware that the auditor had prepared some recommended account transfers for them to review at the work session to correct account balances.

Mayor Sandlin advised that Council needed to go into Executive Session to discuss real estate. Member Barr made a motion to go into Executive Session to discuss real estate, Member Taylor second, all in favor motion passed.

Member Taylor made a motion for Council to go out of Executive Session and to allow the Mayor to sign the Executive Session affidavit and resolution, Member Barr second, all in favor motion passed.

Member Barr made a motion to adjourn, Member Carter second, all in favor motion passed.

Read & approved Joatha Fowler Date 8-4-20

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