



120 North Essa Street, Lake
Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
May 5, 2020
6:00 PM

Agenda

Public Hearing – Annexation – Postponed until June 2 for GLPC Recommendation

Public Hearing – De-annexation - Postponed until June 2 for GLPC Recommendation

Minutes – March 3rd Regular Meeting, March 30th Work Session, April 9th Regular Meeting, and April 27th Work Session

Financials – March and April 2020

Citizens' Concerns

Department Reports

Police

Fire

Maintenance

Civic Center Refund request(s)

Annexation – Register Property - Postponed until June 2 for GLPC Recommendation

De-annexation – Ganas Property - Postponed until June 2 for GLPC Recommendation

GDOT – Offer Package

Business License gross receipt requirements

Collections for business license fees/water fees

Fireworks Tax Grant – City Match Funding

Tyler Technology – Server

Grand Oak Village Subdivision Streets - Mike Killeen

Subdivision Gates

Road Projects – H&H Paving

Update on Broadway

July 4th

Special Exception – 228 Baxley Drive

Admin/Executive Reports

Upcoming Dates:

Monday May 18th – Work Session (Due to Memorial Day holiday on May 25th)

Tuesday May 19th – Municipal Court

Friday May 29th – Safety Meeting

**Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.*



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Mayor Keith Sandlin welcomed everyone then led the Pledge of Allegiance, followed by an invocation.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, and Carl Taylor. Also present were clerk Tabatha Fowler, Fire Chief David Brown, Police Chief David Kinsey, and Maintenance Supervisor Jeff Patterson.

Mayor Sandlin announced the public hearing on the annexation was postponed until June 2 for GLPC recommendation. He asked if there was anyone that would like to speak in favor or opposition for the annexation, there were none.

Mayor Sandlin announced the public hearing on the de-annexation was postponed until June 2 for GLPC recommendation. He asked if there was anyone that wanted to speak in favor or opposition for the de-annexation. Jerry Ganas, 5567 Old Hwy 41 S, came forward to explain to Council why he wishes to de-annex.

Mayor called for review of the minutes from March and April 2020. Member Carter made a motion to accept minutes as presented, Member Barr second, all in favor motion passed.

Mayor called for review of the March and April financials. Member Barr questioned amounts under Admin Misc, Solicitor fees, and Splost VII Roads and Bridges. After discussion Member Barr made a motion to accept the financials as presented, Member Carter second, all in favor motion passed.

Citizens' Concerns

Curtis Head, H&H Paving, came forward to discuss doing multiple paving jobs for the city

Bob Wilbers, 360 Back Forty, came forward to update Mayor and Council on the Tom's Pond Veteran's Memorial.

Julie Wilbers, 360 Back Forty, came forward to announce the Lake Park Community Memorial Day Observance to be held on Monday May 25, 2020 at 10:00 AM at the Tom's Pond Veteran's Memorial. And will be followed with light refreshments at the civic center. She then addressed the upcoming hurricane season that officially begins on June 1 but warned Council and citizens that hurricanes can happen before then and that we should all be prepared. She further commended the maintenance, police, and fire departments for their hard work of keeping trees trimmed and the city safe.

Mayor Sandlin called for department reports;

Police Chief Kinsey came forward to give his report which included plans to change probation companies due to lack of collection and monitoring. After much discussion, Council requested further information regarding a new probation contract and details that could be discussed at the next work session. Chief Kinsey and Clerk Fowler were asked to contact current probation company as well as Judge Council to request tolling orders on the cases that were nearing an end. Chief Kinsey also gave an update on the police vehicles and restated that Council needed to be prepared to begin a rotation in replacing vehicles. He also explained that Sheriff Paulk was discussing the option of using jail trustees throughout the county. Kinsey went on to explain that trustees would be signed out of the jail and assigned to the city to do maintenance jobs to help free up the maintenance department to do other tasks. He further stated that Maintenance Supervisor Jeff Patterson would be an eligible trustee transport person for city work, but he might need a vehicle with more room. Chief Kinsey was asked about the LPR camera testing and he stated that with the COVID-19 virus everything had been put on hold. Council also asked Chief Kinsey about the state contract for rifles and he responded that it too was postponed due to the virus but they would be working on both and would report back at the work session.

Fire Department Chief Brown came forward to give the fire report which included discussion of the Forestry generator, truck repairs, and the Georgia Firefighter Standards and Training Council Fireworks Tax grant that was recently awarded to his department in the amount of \$20,686 to be used to pay for turn out gear. He advised that it was a matching grant and the city's share would total \$2,298. Member Taylor made a motion to approve the city's match amount to be paid for the equipment, Member Carter second, all in favor motion passed. Chief Brown also announced that his department had received \$3,379 from the Gary Sinis Foundation (actor who played Lt. Dan in Forrest Gump). Those funds will be used to pay for 10 helmets for the department.

Maintenance Department Supervisor Patterson came forward to give his report which included updates on mowers, cemetery, water line busts, etc. He also stated that they had bids on the roof replacement for the blue storage house; Council asked that they be put on the agenda for the next work session to be discussed further. Patterson also submitted quotes on a replacement vehicle for maintenance and water. Those also will be put on for the work session agenda.

Mayor called for discussion of Civic Center Refund request. Clerk Fowler explained that during the recent COVID-19 stay at home order and social distancing, that there had been multiple civic center rentals that had to be rescheduled. However there was a few that had requested a refund and were advised to submit a written request to Council. Member Barr made a motion to refund Savannah Carter her rental fee and security deposit, Member Carter second, all in favor.

Annexation – Register Property - Postponed until June 2 for GLPC Recommendation

De-annexation – Ganas Property - Postponed until June 2 for GLPC Recommendation

Mayor Sandlin called for GDOT offer package; item was deferred to later in the agenda to allow Attorney Plumb time to review.

Mayor called for item of business license gross receipt requirements. Member Barr stated he would like for Council to consider changing the renewal date for business license from March 1st each year to May 15th and make it mandatory that a tax form showing gross receipts be required before issuing a renewal. Item to be put on the work session agenda for further discussion.

Mayor Sandlin called for item of collections for business license fees/water fees. Member Barr asked what the current policy was for collection of unpaid balances on water accounts. Clerk Fowler explained that if someone leaves the property still owing a bill, that their deposit is applied to that balance before a refund is issued. . Item to be put on the work session agenda for further discussion.

Mayor called for item of Fireworks Tax Grant – City Match Funding- discussed during department reports

Mayor Sandlin called for item of Tyler Technology server – No action taken

Mayor called for Grand Oak Village Subdivision Streets - Mike Killeen. Clerk Fowler explained that Mr. Killeen wanted to speak to Council about accepting his subdivision streets as city streets. Council advised to put the item on the work session agenda due to Mr. Killeen not being in attendance.

Mayor Sandlin called for Subdivision Gates. Council advised to put the item on the work session agenda due to Mr. Killeen not being in attendance.

Mayor called to readdress the GDOT offer package. Attorney Plumb stated that he would advise Council to accept the offer and to list any stipulations in the comment area. Those stipulations discussed were to GDOT would be required to repair/replace property markers or pens. Member Barr made a motion to accept the GDOT offer and allow the Mayor to sign the GDOT forms, Member Carter second, all in favor motion passed.

Mayor Sandlin called for road projects – H&H Paving. Clerk Fowler asked for Council to review her proposal page regarding the LMIG projects and her projections on how to get the most paving for their money. Item to be put on the work session agenda for further discussion.

Mayor called for update on Broadway – will review in Executive session later.

Mayor Sandlin called for discussion of July 4th celebration. Clerk Fowler advised she had been corresponding with other city's that host/sponsor events and what their plans were due to the COVID-19. She further stated that of the 8 cities that had responded to her 4 had cancelled, 1 had postponed until Labor Day, and 3 were meeting this week to determine what they will do. Member Taylor made a motion to postpone the Lake Park Independence Day Celebration with a date to be determined, Member Carter second, all in favor, motion passed. Fire Chief Brown advised Council that when planning to reschedule, that they would need a few months' notice in order to obtain permits and etc.

Mayor called for item of Special Exception – 228 Baxley Drive. After discussing and reviewing application request, Member Taylor made a motion to approve the Special Exception with the stipulation that the property owner must build the house dwelling before any other structures could be built, Member Barr second, all in favor.

Being no further agenda items Member Taylor made a motion to go into Executive Session to discuss real estate, Member Barr second, all in favor.

Member Barr made a motion to exit Executive Session, go back into Regular Session, and authorize the Mayor to sign the Executive Session resolution and affidavit, Member Taylor second, all in favor motion passed.

Member Barr made a motion to authorize Clerk Fowler to contact a surveyor for the easement on Broadway, Member Taylor second, all in favor motion passed.

Being no further business, Member Barr made a motion to adjourn, Member Taylor second, all in favor motion passed.

Admin/Executive Reports

Upcoming Dates:

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Read & approved Jamatha Fowler Date 6-2-20