



120 North Essa Street, Lake
Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Work Session
September 28, 2020
6:00 PM

Agenda

Rezoning Case LP 2020-0626 Pointers Ridge

2019 Audit Review

Department Reports – 2021 Budget Preparation

Police

Fire

Maintenance

Cares Funding – Personnel/Payroll

Door intercom/camera/magnetic locking system

RDA Data Extraction Options

Tyler Tech Update

Halloween

Christmas Event

LGRMS Recommendation

Cemetery reimbursement to payroll

Update on Broadway

Admin/Executive Reports

Upcoming Dates:

Tuesday October 6, 2020 @ 6:00 PM- Regular Meeting

Monday October 12, 2020 - Closed for Columbus Day

Tuesday October 20, 2020 @ 6:00 PM- Lake Park Municipal Court

Monday October 26, 2020 @ 6:00 PM Work Session

Friday October 30, 2020 @ noon - Safety Meeting

**Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.*



120 North Essa Street, Lake
Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Work Session
September 28, 2020
6:00 PM

Agenda

Mayor Keith Sandlin called the work session to order. Those present were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, and Carl Taylor. Also present was Clerk Tabatha Fowler, and Fire Chief David Brown.

Mayor Sandlin called for review of the rezoning Case LP 2020-0626 Pointers Ridge. Council reviewed and discussed the public hearing held previously regarding the rezoning. No action taken.

Mayor called for review of the 2019 audit. Clerk Fowler advised that Mr. Zeigler was unable to attend to give a formal review of the audit due to a family situation. She advised that Council has received the hard copy of the audit and if there were any questions or concerns they could report them to her or email Mr. Zeigler directly for an explanation.

Mayor Sandlin called for review of the department reports;

Fire report reviewed by Council. Chief Brown came forward to give more details for his report. No action taken. (See attached)

Police report was reviewed by Council, no action taken. (See attached)

Maintenance report was reviewed by Council, Member Barr asked that Clerk Fowler contact H&H Paving again to report additional issues with paving on Broadway. He explained that now not only was grass growing through parts of the newly paved street, that there was cracking around the edges of the street/driveway connection around the 3rd house from the end of Broadway/Sheavette intersection. No action taken. (See attached)

Mayor called for review of the Cares Funding and Personnel/Payroll for the city. Clerk Fowler was asked to gather total hours and pay used for those required quarantine dates. No action taken.

Mayor Sandlin called for review of the door intercom/camera/magnetic locking system. Member Barr requested that they hold off on this item until all city employees are wearing facemasks. No action taken.

Mayor called for review of RDA data extraction options. Clerk Fowler explained that Tyler Technology is researching to see if they have someone with their IT department that can work with the RDA server to extract needed data. Tyler requested a few days to research and they will contact the city with their findings. Member Barr asked for the RDA options and cost be put on the October Regular Meeting agenda. No action taken.

Mayor Sandlin called for review of Tyler Tech update. Clerk Fowler gave a summary of the current steps being taken to get the new software implemented. No action taken.

Mayor called for review of Halloween. Member Barr questioned what the Council recommended for citizens to do during the holiday. Clerk Fowler stated that since the city doesn't host or sponsor an event for Halloween that they don't usually have an announcement. She further stated that we advise those that call that it is typically celebrated on the 31st and it is up to the citizen to participate or not. No action taken.

Mayor Sandlin called for review of Christmas Event. Clerk Fowler stated that she has contacted other cities to inquire what they are doing. She reported that most cities have cancelled their events due to social distancing, however some are hosting virtual or drive through events. No action taken.

Mayor called for review of LGRMS recommendation. Clerk Fowler read through the recent recommendations from LGRMS. No action taken.

Mayor Sandlin called for review of Cemetery reimbursement to payroll. Member Barr asked that Clerk get total employee hours and salary used for cemetery related business. No action taken.

Mayor called for review of update on Broadway. No action taken.

Admin/Executive Reports

Mayor Sandlin asked for Julie Wilbers to give an update after her recent EMA training. No action taken.

Member Barr requested Clerk to issue a work order to repair the drainage ditch at the edge of the city hall parking lot. No action taken.

Read & approved *Janatha Fales* Date 10-6-20

Upcoming Dates:

- Tuesday October 6, 2020 @ 6:00 PM- Regular Meeting
- Monday October 12, 2020 - Closed for Columbus Day
- Tuesday October 20, 2020 @ 6:00 PM- Lake Park Municipal Court
- Monday October 26, 2020 @ 6:00 PM Work Session
- Friday October 30, 2020 @ noon - Safety Meeting