



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
April 6, 2021
6:00 PM
Agenda

Public Hearing – Water Rate Increase

Minutes – March 2nd Regular Meeting, March 17 Emergency Call Meeting, March 18 Emergency Call Meeting, and
March 29th Work Session

Financials – March

Citizens' Concerns

Department Report Updates

Fire - Tires

Maintenance – Civic Center, finishing mower, and zero turn mower bids, Broadway sidewalk, and bench
locations

Police

Water Rates

Essa Street Water Project

Proposed Leave Update

Flythe Mosquito Spraying bid

Zoning Ordinance Update – SGRC Optional Billing

Cemetery Update- Reimbursement to payroll, signage, private section

July 4th Celebration

Executive/Admin Reports

Upcoming dates to remember:

Tuesday April 6th – Regular Council Meeting @ 6:00

Tuesday April 20th – Lake Park Municipal Court @ 6:00

Monday April 26th – Work Session @ 6:00

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.



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City of Lake Park Regular Meeting Minutes
April 6, 2021
6:00 PM

Mayor Keith Sandlin welcomed everyone then asked Mayor Pro Tem Ronald Carter to give an invocation, followed by the Pledge of Allegiance led by Mayor Sandlin.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Carl Taylor, and June Yeomans. Also present were Police Chief David Kinsey, Maintenance Supervisor Jeff Patterson, Clerk Tabatha Fowler, and residents.

Mayor Sandlin called the Public Hearing to order to discuss the proposed water rate increase Ordinance 125. Mayor announced that there were copies in the lobby for anyone to review the rates. He asked if there was anyone who wished to speak in favor of the water rate increase, there were none. Sandlin then asked if there was anyone who wished to speak in opposition of the water rate increase, there were none.

Mayor Sandlin closed the Public Hearing and opened the Regular Meeting.

Mayor called for review of the minutes from March 2nd Regular Meeting, March 17 Emergency Call Meeting, March 18 Emergency Call Meeting, and March 29th Work Session. Member Carter made a motion to approve the minutes as presented, Member Yeomans second, all in favor motion passed.

Mayor Sandlin called for review of the March financials. Member Carter made a motion to approve the financials as presented, Member Barr second, all in favor motion passed.

Mayor called for Citizens' Concerns, there were none.

Mayor called for department report updates;

Clerk Fowler stated that Fire Chief Brown had called city hall to report that he was called out to a fire call with the tanker and he wasn't sure if he would make it to the meeting but he wanted Council to finish reviewing the bids for the replacement tires. After discussion Member Barr made the motion to accept the bid from Fussell Tire Service in the amount of \$1424.92, Member Yeomans second, all in favor motion passed.

Mayor called for maintenance department updates, Jeff Patterson came forward to discuss the quotes he was asked to get on replacement of the stove and refrigerator at the Civic Center and the finishing mower. After review, Member Barr made a motion to accept the quote from Lowes in the amount of \$1258 for replacement stove and refrigerator, Member Yeomans second, all in favor motion passed. Discussion about the use of the finishing mower and tractor verses the zero turn mower followed.

Member Taylor stated he wanted to add an Executive Session to the end of the agenda to discuss personnel.

Member Barr made a motion to purchase finishing mower for \$1592.99, Member Taylor second, all in favor motion passed.

Fire Chief Brown checked in Mayor asked him to come forward. Mayor told Brown that they had already voted on the replacement tires and asked if he had any other updates. Chief Brown stated that they had previously discussed the use of red lights on the maintenance vehicle to be used when a fire call is reported. He said he would like a consensus from the Council on the issue. In favor of allowing the lights/not having a problem with it were Mayor Sandlin, Mayor Pro Tem Ronald Carter, and Member June Yeomans. Those that oppose were Member Barr and Member Taylor.

Police Chief Kinsey came forward to state that the police vehicle was still in the shop and had been assured the repairs would be completed soon. Kinsey further reported that the 2013 Dodge Charger had been stripped of all accessories that could be used in the new patrol vehicle. He also reported they had attempted to remove the police decals but would have to have those professionally removed. After discussion Member Barr made a motion to declare the 2013 Dodge Charger as surplus for the purpose of selling, Member Carter second, all in favor motion passed.

Mayor Sandlin called for review of water rate increase, Ordinance 125. Member Barr made a motion to approve the rate increase, Member Taylor second. When question called, Members Barr, Taylor and Carter in favor, and Member Yeomans opposed, motion passed. Member Barr asked that Clerk Fowler gather billing information for the Lake Park Elementary for 2020 and 2021 for him to take with him to meet with the principal at the school to discuss the increase since it will have a large effect on them.

Mayor called for review of the Essa Street water project. Member Carter stated he wanted to confirm that property owner, Ben Futch, was in agreement to give easement to the property for the city to access and install the line. Member Carter made a motion to accept the Killeen Construction bid for \$26,639.64 contingent with the easement granted from Futch, Member Yeomans second, all in favor motion passed.

Mayor Sandlin called for review of the proposed leave update. The proposed updates are as follows;

1. Vacation time will be effective January 1, 2021 for all new hires.
2. Sick time will accrue at 6.67 hours per month (80.4 hours annually)
3. Sick time can only accrue up to 240 hours
4. Bereavement will be paid for from vacation hours.
5. Comp time will be required to be used within 2 pay periods (28 days) and must be used prior to the use of any vacation or sick time.
6. Forty vacation hours can be paid out to a full time employee after Council approval.
7. A doctor's excuse must be submitted after 3 days of sick leave.

Member Barr made a motion to approve the updates to the leave policy, Member Taylor second, all in favor motion passed.

Mayor called for review of the Flythe mosquito spraying bid. After some discussion, Member Taylor made a motion to approve 1 spray a month on a 3 month trial bases and to be readdressed after the 3rd spraying, Member Barr second all in favor motion passed.

Mayor Sandlin called for review of the Zoning Ordinance update. Clerk Fowler advised that SGRC Loretta Hylton had offered to begin updating the current zoning to be billed monthly for her hours. Hours worked per month to be determined by the Council and if there is a specific portion to be updated first she will concentrate on that. Mayor and Council discussed the importance of getting the zoning updated and Mayor recommended that they allow her 40 hours to work on updating and then readdress once they see how much was completed. Member Barr made a motion to approve Mrs. Hylton, SGRC, 40 hours to work on updating rewriting the zoning ordinance to be revisited at the end of those 40 hours for review, Member Taylor second, all in favor motion passed. Member Barr also asked that Clerk Fowler submit to Mrs. Hylton the list of recommendations from the BOZA Chairman Carl Spano.

Mayor called for review of the Cemetery Update, Clerk Fowler stated that they are waiting on feedback from Mr. Tennery.

Mayor Sandlin called for review of the July 4th Celebration. As discussed during the work session, Mayor and Council want to have fireworks only for this year's event. Member Taylor made a motion to approve an approximate 30 minute firework show with total cost of fireworks not to exceed \$3,500, Member Carter second, all in favor motion passed.

Mayor called for Executive/Admin Reports;

Member Taylor made a motion to approve subdivision applications and plats reviewed during work session for property located at Pointers Ridge 1B - Justin Roberts, The Ponds Subdivision Phase VI - Ricky Roberts, and Georgia Power - Paul Laird, Member Barr second, all in favor motion passed.

Clerk Fowler asked that Council discuss and set a fee scale for subdivision plats. Current zoning and subdivision ordinance states that the city will charge a fee for review but there is no fee amount listed. She further stated that at Council's request she contacted SGRC and reported that they will bill the city between 6-10 hours per application at a rate of \$70 an hour and advised that we also include clerks hours spent on each application. City cost for SGRC services can run between \$420 - \$700 and an additional

\$100 for clerk time spent on each application. After discussion, Member Yeomans made a motion to set the subdivision application fee at \$500 per plat, Member Barr second, all in favor motion passed.

Member Taylor requested that Clerk Fowler contact Deb Cox and invite her to the next work session to discuss election process.

Member Taylor made a motion to go into Executive Session to discuss personnel, Member Barr second, all in favor motion passed. Regular meeting adjourned into Executive session at approximately 7:10 PM.

Member Taylor made a motion to come out of Executive Session at 7:28 PM and approved the Mayor to sign the Executive Session resolution and affidavit, Member Barr second, all in favor motion passed.

Member Barr made a motion to adjourn, Member Taylor second, all in favor motion passed.

Read & approved *Jantha Fowler* Date 5-4-21

RESOLUTION OF THE LAKE PARK CITY COUNCIL

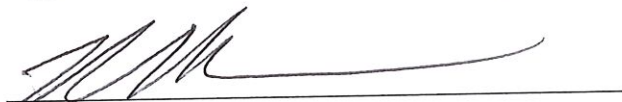
BE IT RESOLVED BY THE LAKE PARK CITY COUNCIL, as follows:

At the meeting held on 4-6-21 Council entered into closed session for the purpose of discussing : Personnel

At the close of the discussion upon this subject, the Council did vote to re-enter into Open session and herewith takes the following action in Open session:

- 1) The actions of the Council and the discussion of the same regarding the matter set forth for closed session are hereby ratified.
- 2) Each member of this body does hereby confirm that to the best of his or her knowledge, based upon the advice of the City Attorney, the said subject matter and of the closed session portion was devoted to matters within the specific relevant exception (s) as set forth above.
- 3) The Mayor, or the presiding officer, is hereby authorized and directed to execute an affidavit, with full support of the members of this Council, in order to comply with O.C.G.A. 50-14-4 (b).
- 4) The affidavit shall be included and filed with official minutes of the meeting and shall be in a form as required by statute.

Approved this the 4-6-21



Mayor

Attest:





AFFIDAVIT

Personally appeared before the undersigned attesting officer, duly authorized to

administer oaths, Mayor Keith Sandlin who, after being duly sworn, deposes and on oath stated the following:

- 1) I was presiding officer of a meeting of the Lake Park City Council held on the 4-6-21.
- 2) That it is my understanding that O.C.G.A.50-14-4 (b) provides as follows:
When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the chairperson or other person presiding over such meeting shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception;
- 3) The subject matter of the closed meeting or closed portion of the meeting held on the 4-6-21 which was closed for the purpose (s) Personnel as allowed by O.C.G.A. Title 50, Chapter 14, was devoted to matters within those exceptions and as provided by law;
- 4) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. 50-14-4 (b) that such an affidavit be executed.

This the 4-6-21

[Signature]

Mayor/Presiding Officer

Sworn to and subscribed before me this 4-6-21

Tabatha Fowler

Notary Public

