



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
January 5, 2021
6:00 PM
Agenda

Minutes – November 23rd Work Session, December 1st Regular Meeting, and December 28th Work Session

Financials – December

Citizens' Concerns

Department Reports

Fire
Maintenance
Police

Zoning Ordinance Update

Time Clock

PTO Guideline

Office Repair & Flooring

Cemetery

Committee Seat Vacancies

Cemetery Committee (2-year term other than chairman) – Ann Peterson

Appointments

City Attorney
City Auditor
Municipal Court Judge

Broadway Update

Executive/Admin Reports

Upcoming Dates to Remember

Monday January 18 City Hall will be closed for Martin Luther King Jr Day
Tuesday January 19 Lake Park Municipal Court
Monday January 25 Work Session
Friday January 29 Safety Meeting

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.



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City of Lake Park Regular Meeting Minutes
January 5, 2021
6:00 PM

Mayor Keith Sandlin welcomed everyone then asked Mayor Pro Tem Ronald Carter to give the invocation. Mayor Sandlin followed by leading the Pledge of Allegiance.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Carl Taylor, and June Yeomans. Also present were Police Chief David Kinsey, Fire Chief David Brown, Maintenance Supervisor Jeff Patterson, Clerk Tabatha Fowler, and residents.

Mayor called for review of the minutes of the November 23rd Work Session, December 1st Regular Meeting, and December 28th Work Session. Member Carter made a motion to approve the minutes with the addition to the December 1st financial motion, Yeomans seconded, all in favor motion passed.

Mayor Sandlin called for review of the financials of December 2020. Member Barr stated he would like to thank the department heads and clerks for their hard work on the year end budget. Member Barr made a motion to approve, Member Taylor second, all in favor motion passed.

Citizens' Concerns - None

Mayor called for department reports and/or updates.

Fire Chief David Brown came forward and reported an update to the failed pump test due to a failed pump relief valve, he stated that he got the valve repaired and had it retested and it past. He further reported a structure fire at a vacant property. Council questioned about clean up time for such an occurrence. Chief Brown further explained his request for additional bunker gear. After discussion, Member Barr made a motion to approve the purchase of the gear to be paid from the fire department budget, Member Carter second, all in favor motion passed.

Maintenance Supervisor Jeff Patterson came forward with his report. He gave an update on the status of the mower parts and the cemetery's sign bid that he had requested in July 2019. Patterson asked Council to consider the tree limbs on Island Street that were still a danger to a citizen's property. After discussion Member Taylor made a motion to approve the limbs to be removed AFTER Patterson confirms that the tree is on city right of way, Member Carter second, all in favor motion passed.

Police Chief David Kinsey came forward with his report. He presented a proposal for 3 sets of body armor for his department and explained the urgent need for these. After discussion Member Barr made a motion to purchase the 3 sets to be paid for from SPLOST VIII, Member Taylor second, all in favor motion passed. Kinsey reported that his department is scheduled to take the COVID-19 vaccine this week and that all public safety and first responders have been urged to sign up for theirs. Chief Kinsey requested Council approval to hire Officer Jimmy R Eaton to replace Officer Bennefield, Member Taylor made a motion to approve the hire, Member Carter second, all in favor motion passed. Member Taylor questioned Kinsey about previous reported issued with stray cats near the fire station and a garbage complaint, he stated he would contact animal control regarding the cats and the property owner about the garbage.

Mayor Sandlin called for review of the Zoning Ordinance update. Council stressed the need for the update to the ordinance but still felt like the quote of \$10,000 for South Georgia Regional Commission was just too expensive. Member Barr moved to table it at this time and asked Clerk Fowler to research and find out if there was any other way to get the ordinance reviewed and updated as well as an update to the online Municode and report the findings to Council at the next work session.

Mayor called for review of the time clock. Member Barr made a motion to purchase the ACP010285001 time clock and then explained that he was doing so to help keep up with time and hours of the employees.

He further explained that the police department would not be required to use the time clock because their time is recorded by their patrol cars, and the employees that are salaried would not be required to use it. Chief Kinsey advised that there are time clocks that can be used and recorded by an app on your phone. After discussion Member Barr withdrew his motion and asked clerk to research other time clocks that include the use of an app and report to Council at the work session.

Mayor Sandlin called for review of the PTO Guideline. Member Barr and Member Taylor explained the guideline that would replace the existing vacation/sick/leave hours that are being used currently. Member Barr stated he would meet with Clerk Fowler and then they would meet with each employee to go over the changes involved in the PTO guideline. Member Barr then asked that the clerk get a vacation request schedule from each employee for them to review at the next work session. He further stated that the schedule would be just for information and that the employee could change the vacation request at a later time.

Mayor called for review of the office repair & flooring. Clerk Fowler stated that the door had been reinstalled between the clerks offices and that blinds would be ordered soon for the window. She also stated that they would have a bid for the flooring replacement by the work session.

Mayor Sandlin called for review of the cemetery. Council discussed issues at the cemetery such as old and/or damaged street signs, condition of the fence surrounding the property, and the overall look of the cemetery. Members agreed to go out and look over the cemetery before the work session so that they could discuss these issues more.

Mayor called for review of the Cemetery Committee seat that was up for renewal. Clerk advised she had confirmed that Ann Peterson agreed to continue to serve the committee. Member Taylor made a motion to reappoint Peterson for a two year term to expire January 2023, Member Carter second, all in favor, motion passed.

Mayor Sandlin called for review of the appointments for the City Attorney, currently Rob Plumb, the City Auditor, currently Gary Zeigler, and the Municipal Court Judge, currently James Council. Member Taylor made a motion to reappoint each for another term, Member Carter second. When question called Members Taylor, Carter, and Barr were in favor, Member Yeomans abstained, motion passed.

Broadway Update – no update at this time

Executive/Admin Reports

Member Barr stated that Council needed to discuss an increase of the water rates as recommended and previously reviewed by Georgia Rural Water business plan for the City of Lake Park. Bill Powell met with Council at the November Work Session and explained the business plan that he submitted. Member Barr also reminded Council that they had been told that the city would not be eligible for another water grant until the rates were adequate to maintain the system. Council requested clerk to email city attorney and get the steps to raise the rates, set up meetings, and start a plan.

Member Barr asked if Mayor or Council had heard from Norfolk Southern about the easement they had discussed previously along the railroad track for golf carts. Clerk Fowler was asked to contact Mr. Miller that had come to speak to Council in October.

Being no further business, Member Taylor made a motion to adjourn, Member Barr second, all in favor motion passed.

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Read & approved

 Date 2-2-21