



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting
March 2, 2021
6:00 PM
Agenda

Minutes – February 2nd Regular Meeting, and February 22nd Work Session

Financials – February

Citizens' Concerns

Department Report Updates

Fire
Maintenance
Police

Tom's Pond Recreation Project

Fountain
Jail Repair
Future parking

Original Intent Charter – Elections

Council & Mayor Compensation

Water Rates

Vacation/Sick Pay

Office Flooring

Cemetery Update- Reimbursement to payroll, signage, private section

Executive/Admin Reports

Upcoming dates to remember:

Tuesday March 16 Lake Park Municipal Court @ 6
Friday March 26 Safety Meeting
Monday March 29 Work Session

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting Minutes
March 2, 2021
6:00 PM

Mayor Keith Sandlin welcomed everyone then gave an invocation followed by the Pledge of Allegiance.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Carl Taylor, and June Yeomans. Also present were Fire Chief David Brown, Police Chief David Kinsey, Maintenance Supervisor Jeff Patterson, Clerk Tabatha Fowler, and residents.

Mayor called for review of the minutes of the February 2nd Regular Meeting, and February 22nd Work Session. Member Carter made a motion to approve the minutes, Member Yeomans seconded, all in favor motion passed.

Mayor Sandlin called for review of the financials of February 2021. Member Barr made a motion to approve, Member Carter second. Member Barr then asked about the diesel expenditure line for the fire department, and the maintenance monthly expense of \$2159. When question called, all in favor motion passed.

Citizens' Concerns

Harry Flythe, Flythe Land Maintenance, Inc. came forward to ask Mayor and Council to review and consider his bid for mosquito control.

Mayor called for department report updates;

Fire Chief Brown came forward and responded on the concern of red lights and a siren on the maintenance truck. Nothing further to add to his monthly report presented at the work session.

Maintenance Supervisor Jeff Patterson came forward and stated he had nothing to add to his monthly report presented at the work session.

Member Barr asked if the bucket truck had been repaired and Patterson stated no.

Member Yeomans asked where the city stood on the water project on Essa Street.

Member Carter asked about the Essa Street water line and if that would create a loop.

Member Taylor asked about the culvert clean out list and when the work would begin and asked if the 811 Dig request had been submitted.

Clerk Fowler asked for clarification on the bids in question. Only 2 bids were submitted for the roof repair and 1 bid on the water project (it was based on original 2" line not the revised 6" line)

Patterson advised that the city engineer had stated that it was best to have installed a 6" line for the project. Mayor Sandlin stated that he needed a motion to add that discussion to the agenda.

Member Yeomans made a motion to add 6" line to the agenda for discussion, Member Taylor second, all in favor. Clerk Fowler was asked to contact engineer and verify if project had been let for bids and if so when can Council expect to receive bids and get an estimated completion date for the project.

Member Taylor then stated he has an issue with red lights and a siren being installed on the new truck and further stated he was not aware of the intentions to install them until after it was done.

Police Chief David Kinsey came forward to state he had nothing to add to his monthly report presented at the work session. He did ask for Council to consider the purchase of new body armor for the full time officers as they discussed during the work session. Member Barr made a motion to approve the purchase of \$2511 for officer body armor, \$2066.58 to be paid from SPLOST and the remaining to be paid from the PD forfeiture account. Member Yeomans second the motion, all in favor motion passed. Kinsey further reported that after the work session discussion, he gathered the total cost that the city incurred for maintenance and repairs on the patrol cars over the past 12-24 months was \$16,900.33.

Mayor Sandlin called for review of Tom's Pond Recreation Project. Member Yeomans made a motion to purchase and install the fountain that was discussed at the work session with remote and when time comes to do maintenance the city can borrow a boat to access it or buy one. No other action, motion dies for lack of a second.

Member Barr stated that Council had reviewed and discussed bids for the jail roof during the work session. He made a motion to accept bid from Quality Property Services for the jail roof repair not to exceed \$2510, Member Yeomans second, all in favor.

Mayor stated the discussion of future parking should be removed until the GDOT project on Main Street is closer to begin.

Mayor called for review of the original intent charter for elections. Member Barr stated that as the Mayor requested, he spoke to half a dozen or so citizens and he said they didn't seem to care either way if the Council was elected for 4 years or 2. Member Yeomans stated that if the House of Representatives can be elected for 2 year terms then the City of Lake Park should be too. No action taken.

Mayor Sandlin called for review of Council & Mayor compensation. No action taken.

Mayor called for review of the water rates. After review and discussion of the proposed rate increase, Mayor asked Clerk Fowler to do the first reading of the amendment to change the water rates. Member Barr made a motion to accept the amendment and move forward with the amendment to the water rates, Member Taylor second. When question called, Members Barr, Carter, and Taylor in favor, Member Yeomans opposed, motion passed.

Vacation/Sick Pay – item skipped

Mayor Sandlin called for review of the office flooring bids. Clerk Fowler stated that they had bids submitted from Steve Hall Flooring and Mizell Flooring at this time and they were as follows; Council Room bid – Hall \$4309.02, Mizell \$4261.60, Admin area – Hall \$6187.34, Mizell \$ 6335.55, and PD area – Hall \$3945.91, Mizell \$3948.10. Member Barr stated that the total difference in cost was less than \$200 and the only difference he could note from the bids was that Hall's bid called for shoe molding whereas Mizell's called for quarter round molding. Member Barr made a motion to accept Steve Hall's bid for flooring to begin after admin painting is completed, Member Taylor second, all in favor motion passed.

Mayor called for Cemetery update. Member Taylor reported that he met with Ocean Pond representative and took the cemetery map for them to review. Member Taylor made a motion to have the cemetery surveyed and to notify the committee of what plans are in place. Member Carter second the motion, all in favor motion passed.

Clerk Fowler advised Mayor that the review of the vacation/sick pay policy had been skipped. Mayor called for review of the proposed policy. Member Yeomans submitted some recommended changes to the current personnel policy, section 5, vacation time, sick leave, and other leave. (See attached) Member Barr suggested that they discuss each of the 8 recommendations individually and take actions if they choose. Those recommendations are as follows;

1. Vacation time changed to accrue 4 wks. max after 15 years instead of the current 11 years. Member Yeomans made a motion to accept this amendment to the current personnel policy, Member Barr second, when question called Members Barr, Taylor, and Yeomans for, Member Carter oppose, motion passed.
2. Sick leave changed to accrue at 6.67 hours per month instead of 8, therefore changing from 96 hours per year to 80 hours per year. Member Yeomans made a motion to accept this amendment to the current personnel policy and Member Barr second. Member Taylor suggested that the 6.67 may be complicated to compute and suggested possibly 6.75 instead. After discussion, Member Yeomans rescinded her original motion and made a motion to leave sick time accrual as is at 8 hrs. per month and 96 per year, Member Carter second. Members Carter and Yeomans in favor, Members Barr and Taylor oppose. Mayor stated he would not vote and that they should discuss it further at the next work session. Mayor Sandlin suggested that each make notes of what changes they want to make and be ready to discuss at the work session.

Mayor Sandlin called for review of any executive/admin items.

Member Barr stated he had a question for Council regarding a business license renewal. He stated that the clerk's office has an issue with a business stating they do not have any gross receipts to report which is a requirement for renewals. He went on to state that the city currently accepts copies of tax forms, affidavits from CPA's or tax preparer's regarding gross amounts in order to issue the renewals. Barr asked Council how they wanted the Clerk's office to proceed. Mayor Sandlin stated that he was familiar with the situation and that in the past he did a written

statement. Member Barr stated that the city doesn't want to necessarily cite the business but not sure how to proceed. Clerk was advised to contact attorney for guidance.

Member Barr stated that Council needed to be ready to discuss and make a decision about July 4th Celebration at that Work Session.

Clerk Fowler advised that Council should made a vote to either accept or deny the plats for Pointers Ridge and Heron Lane (The Ponds) that were reviewed during the February Work Session. Member Barr made a motion to approve the plats as long as they met all zoning requirements, Member Yeomans second, all in favor motion passed.

Mayor Sandlin asked if there was anything further; Member Taylor stated he was strongly opposed to the red light and siren that was installed on the maintenance truck. He went on to say he wasn't happy with the communication between employee and Council and wants Council to discuss this further at the next Work Session.

Being no further business, Member Carter made a motion to adjourn Member Yeomans second, all in favor motion passed.

Read & approved *Janatha Fowler* Date 4-6-21

Upcoming dates to remember:

Tuesday March 16 Lake Park Municipal Court @ 6

Friday March 26 Safety Meeting

Monday March 29 Work Session