



120 North Essa Street, Lake Park, Georgia 31636
City Hall 229-559-7470
Fax 229-559-7499

City of Lake Park Regular Meeting September 9th, 2021
6:30 PM

Agenda

Minutes – August 3rd Regular Meeting, August 24th Call Meeting, and August 30th Work Session

Financials – August

Citizens' Concerns

Department Report Updates

Fire
Maintenance
Police

Appoint Mayor Pro Tem to Mayor

Appointment of Mayor Pro Tem

Marshall Agreement

Zoning Ordinance Update

Cemetery Survey Update

Cemetery Plots – Pat Wright (8 plots total)

Maintenance Yard Tree Removal

Golf Cart Path

Railroad Crossing

308 W Marion Ave driveway

Executive/Admin Reports

Upcoming dates to remember:

Tuesday September 21st – Lake Park Municipal Court @ 6:00 PM

Monday September 27th – Work Session @ 6:00 PM

Tuesday October 5th – Lake Park Regular Meeting

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-559-7470 promptly to allow the city to make reasonable accommodations for those persons.



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City of Lake Park Regular Meeting Minutes
September 9th, 2021
6:30 PM

Mayor Pro Tem Ronald Carter welcomed everyone, gave an invocation followed by the Pledge of Allegiance.

Those present for the meeting were as follows; Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Carl Taylor, and June Yeomans. Also present were Attorney Rob Plumb, Fire Chief David Brown, Maintenance Supervisor Jeff Patterson, Clerk Tabatha Fowler, and residents.

Mayor Pro Tem Carter called for review of the minutes from August 3rd Regular Meeting, August 24th Call Meeting, and August 30th Work Session. Member Barr made a motion to approve the minutes as presented, Member Yeomans second, all in favor motion passed.

Pro Tem Carter called for review of the July financials. Member Barr stated that year to date revenue looked good, questioned admin repairs. Member Barr made a motion to approve the financials as presented, Member Yeomans second, all in favor motion passed.

Mayor Pro Tem Carter called for Citizens' Concerns.

Bob Wilbers 360 Back Forty came forward to thank Council for all their hard work on the Lawrence Street/Memorial Parking project.

Carl Spano 805 Sand Crane, came forward to ask Council to consider updating/amending the text regarding the appointment of an empty Council seat from within 6 months of an election to 1 year.

Pro Tem Carter called for department report updates.

Fire Chief David Brown came forward to give his department update. He reported there were still no bids submitted for the updates to the fire truck. He also wanted Council to understand the updates they are requesting bids for are on a 33 year old fire truck. He further stated that the cost to update the truck may be excessive.

Maintenance Supervisor Jeff Patterson came forward to give his report, he had no updates. Council Member Barr stated that he wanted to make a motion to approve the bid from Pro Tree for \$6,000 to remove the dead tree in the maintenance yard, Member Taylor second, all in favor motion passed.

Police Chief David Kinsey was not in attendance. Clerk Fowler stated that he had asked her to make Council aware of a string of thefts in the area and recommend citizens to keep a look out for suspicious people walking their neighborhood.

Mayor Pro Tem Carter called for appointment of Mayor Pro Tem to Mayor and appointment of Mayor Pro Tem replacement. Attorney Plumb advised that it was not necessary and that if Mr. Carter wasn't able to attend a meeting then there would be no quorum anyway. Council decided to appoint a third person to be an authorized signer for city banking and business purposes. Member Yeomans made a motion to appoint Member Barr as an authorized signer for the city, Member Taylor second, all in favor motion passed.

Pro Tem Carter called for review of the city Marshall Agreement. Member Taylor stated he wanted Chief Kinsey to be the sole point of contact for the city. Member Barr stated that there needs to be a link or something on the city website that citizens can access to report possible violations and/or complaints. After discussion, Member Taylor made a motion to approve Attorney Plumb to proceed with the Marshall

Agreement between the City of Lake Park and the City of Valdosta, Member Yeoman second, all in favor motion passed.

Mayor Pro Tem Carter called for review of the Zoning Ordinance update. Loretta Hylton, South Georgia Regional Commission, came forward to give the recommendation from the Greater Lowndes Planning Commission. Hylton reported that the staff recommended approving file 2021-08-08, Petition by the City of Lake Park for Text Amendments to the Lake Park Zoning Ordinance. Member Barr made a motion to accept the GLPC recommendation and approve the text amendments to the Lake Park Zoning Ordinance, Member Yeomans second. Member Yeomans asked for confirmation that no trailers or mobile homes would be allowed in Lake Park. Hylton confirmed that all the text amendments that were requested by Mayor Sandlin and Council had been updated and defined for avoid confusion. There being no other discussion, when question called all in favor, motion passed.

Pro Tem Carter called for review of the cemetery survey update. Discussion covering back boundary lines, a possible encroachment agreement with Ocean Pond Club, the Odd Fellows Board of Trustees user agreement, and a notice to all plot owners regarding cemetery policy. Council asked Clerk to contact Pat Brown to get names and contact numbers of all the Odd Fellow trustees and authorized Attorney Plumb to begin drawing up the agreement. Council authorized the request for quotes on removing and trimming trees marked at the cemetery and quotes for the fence replacement.

Mayor Pro Tem Carter called for review cemetery plots currently owned by Pat Wright (8 plots total). Clerk explained that Mrs. Wright purchased 8 plots for her family to use years ago and since then her family has moved out of state and they no longer want the plots. She further asked if the city would be interested in buying them back. Member Barr made a motion to purchase the 8 plots from Mrs. Wright in the amount of \$800, Member Yeomans second, all in favor motion passed.

Maintenance Yard Tree Removal – covered during department reports.

Golf Cart Path – Postponed to work session

Railroad Crossing - Postponed to work session

Pro Tem Carter called for review of 308 W Marion Ave driveway. Member Barr stated that Jeff and Billy did a lot of work cleaning out that culvert and it seems to be draining adequately for now. Attorney Plumb stated that it is the responsibility of the property owner to do any repairs to their driveway culvert. If the culvert falls within the city right of way then the city can maintain it and keep it cleared. No action taken at this time.

Executive/Admin Reports

Member Barr reported that he and Member Yeomans had met with Larry Sander from Arrow Engineering, Mike Jacobs from the South Georgia Regional Commission, and Mike Killeen from Killeen Construction to discuss the CDBG Water Project and the GDOT Main Street expansion project. A bid for piping was supposed to be completed and available today for Council to review but due to the lack of materials they were unable to complete that quote. Both projects are now at a standstill due to the increase in project cost and lack of materials. Mr. Barr stated that he would contact Mike Jacobs on Monday and get back with Council.

Clerk Fowler notified Council that Mrs. Sandlin's mother had passed away.

Member Taylor made a motion to go into Executive Session to discuss personnel, Member Barr second, all in favor motion passed.

Member Barr made a motion to come out of Executive Session, Member Taylor second, all in favor motion passed.

Member Barr made a motion to authorize Mayor Pro Tem Carter to sign the Executive Session affidavit and resolution, Member Taylor second, all in favor motion passed.

Member Barr made a motion to approve the 2.5% raise for all employees across the board, Kinsey and Fowler to be re-evaluate at a later time, Member Taylor second all in favor motion passed.

Member Taylor made a motion to hire Fire Chief David Brown full time as Maintenance Supervisor and Fire Chief effective October 1st, 2021, Member Barr second, all in favor motion passed.

Member Barr recommended that a member of Council and Mayor Pro Tem Carter review the payroll of Jeff Patterson and Billy Jones and report back to Council.

Mayor Pro Tem Carter stated that he would that he would sign off on work orders to insure they have been completed and help things run a little smoother.

Being no further business, Member Barr made a motion to adjourn, Member Yeomans second, all in favor motion passed.

Read & approved Sabatha Fowler Date 10-5-21