



120 North Essa Street, Lake Park, Georgia 31636
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City of Lake Park
City Council CALLED Meeting Minutes
November 28, 2023
6:30 pm

Members present were Mayor Jena Sandlin, Council Member Michelle Lane, Council Member Busby Courson, Council Member Oscar Griffith.

Staff Present: City Clerk Lisa Johnson, Chief of Police Matt Bannister, Officer Ed Yarbrough, and Deputy Clerk Belinda Stone.

Mayor Jena Sandlin called the meeting to order.

Mayor Jena Sandlin led the invocation.

Mayor Sandlin called the meeting to order.

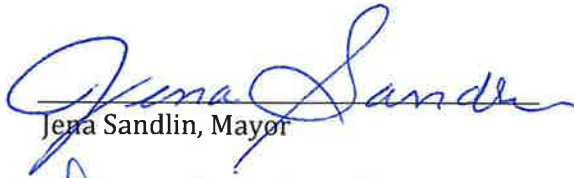
- City Clerk Lisa Johnson started by giving a summary of the budget discussion agenda.
 - Reviewed Revenue and Expense through November 2023, noting that the last payroll and AP run would happen later in the week.
 - FY23 will meet Revenues budget
 - Decrease FY24 Ins Premium taxes.
- FY24 Budget starts with Personnel Expenses; changes include:
 - Police department changing from part-time Chief to full time Chief.
 - Jeff Patterson position is now open.
 - Hiring of a Maintenance Supervisor
 - Deputy Clerk salaries now paid 75% General Fund and 25% Water
 - Deputy Court Clerk salaries 25% Court and 75% General Fund.
- Discussion
 - Group Ins – Ms. Lane will check on setting up a video call to explain coverages in quotes.
 - Tom's Pond – maintenance costs included; aerator can be allocated to SPLOST
 - Beautification – Palm Trees that were lost in Idalia can be reimbursed by FEMA. Lights are not currently in the budget
 - Maintenance Department – Supervisor position and/or part time employees were discussed; also the possibility of contracting temporary help as needed rather than carrying three full-time employees on the payroll.
 - FEMA – debris cleanup needs to be put out for bid.
 - Chief Bannister – request full time Chief and 3 full time officers
 - Discussed purchasing new Utility, Finance, and Court software; possibly would be cheaper than Tyler.

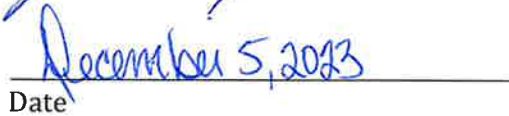
- Backhoe - Payment to be paid in December 2023.
- Veterans Memorial plaque needs to be put up.

CAPITAL ITEMS

- Maintenance – trash truck with knuckle boom, 10x12 building for maintenance office, Fuel tank for maintenance yard
- Police: New Patrol Car, Computer equipment for all cars.
- Managed IT – need cyber security.
- Building/ adding on to City Hall

All business completed; Council member Michelle Lane made the motion to adjourn the meeting, Mayor Pro-Tem Oscar Griffith seconded the motion to adjourn.


Jena Sandlin, Mayor


Date


Lisa Johnson, City Clerk


Date

Seal