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City of Lake Park
Regular Council Meeting Minutes
October 3, 2023
6:00 pm

Members present were Mayor Jena Sandlin, Mayor Pro Tem Oscar Griffith, Council Member Michelle Lane, and Council Member Busby Courson

Staff Present: City Clerk Lisa Johnson, Fire Chief Matt Ryan, Deputy Clerk Belinda Stone, Deputy Clerk Melissa Morey.

Mayor Jena Sandlin called the meeting to order.

Mayor Pro-Tem Oscar Griffith led the invocation.

Mayor Jena Sandlin led the pledge.

Mayor Sandlin called for the review and approval of the Minutes of the September 5, 2023, Council Meeting. Council Member Michelle Lane made a motion to approve the Minutes of the September 5, 2023, Regular Council Meeting. Council Member Oscar Griffith seconded the motion. The motion passed unanimously, 3-0. Council Member Michelle Lane made a motion to approve the September 14, 2023 Called Meeting. Council Member Oscar Griffith seconded the motion. The motion passed unanimously, 3-0.

Mayor Sandlin thanked members of staff and community for their work in cleaning up in the aftermath of Hurricane Idalia. She then invited Sharon Gadbois to give some information about services offered by the Small Business Administration.

Sharon Gadbois – SBA- has assistance available for homeowners & renter in addition to Small Businesses in the aftermath of Idalia. They will be at the Civic Center on October 9, 2023, Columbus Day.

Mayor Sandlin then called for Citizens who have concerns they would like to bring to the Council's attention.

Citizens' Concerns:

- Suzan Keckli – 315 4-H Club Rd – concerns regarding speeding on 4-H Club Road and Long Pond Road, and the speed bumps are insufficient, and there are posts up for stop signs but

no stop signs; stated that there are drainage issues and culverts that have not been addressed; stated that there is a home being built as an Air BNB across the road from her house, and a slab has been poured for a camper in the neighborhood (across the canal). There are still trees in Canal. Canal was sprayed, nothing else ever done. Council Member Griffith asked if Ms. Keckli had the address of the property which purportedly is building an Air BNB, and another resident answered that it is at 218 Baxley Dr.

- Dave Kucharek – 5124 Grand Oaks Circle
 - Complaint that Engineers got ugly with him at Billy Wallace's home.
 - The green belt in Grand Oaks Village was cut down.
 - Has called Department of Wildlife to see if there was a permit to cut, as he has been told there was a gopher turtle habitat in the greenbelt.
- Marilyn Shaw – 5038 hammock Trail – stated that she is not in the City but has a complaint regarding green belt tree removal in Grand Oaks Subdivision, as it is directly across from her home.
- Sharon Galloway – 107 Harris trail – Was informed that there will be discussion for Idalia Clean up at meeting.
- Ross Vossfelt – 216 Baxley Drive - Zoning questions- concern re: Air BNB being built at 218 Baxley and slab being poured for a camper to be rented for air BNB also Air BNB at the end of Baxley Dr. Stated that the neighborhood was zoned for single family residences.
- Gloria Luke – 201 4-H Club Rd – Needs Speed bumps, stop signs need to be put up. Weeds in the canal and lakes. Wants to be notified when it is announced that 218 Baxley Dr. is going to be Air BNB.

REPORTS OF OFFICERS/DEPARTMENT HEADS:

Fire Department: Matt Ryan

- See attached report
- Reported that the Fire Department's computer went out during Hurricane Idalia and needed to be replaced. Requested computer replacement at a cost of approximately \$1000; request for PS Trax software at a cost of approximately \$1398 – tabled until November pending Budget and more precise quotes.

Water/Public Works Department: City Clerk Lisa Johnson

- See attached report.
- Water Meters –67 meters being warranted and 10 that must be replaced (out of warranty) are ordered - Council Member Oscar Griffith made a motion to approve purchase of out of warranty meters & registers at \$2,870 to be paid for out of the Water Operating Fund. Council Member Michelle Lane seconded the motion. The motion passed unanimously, 3-0.
- Council reviewed quotes for repair of the roof on the pump house. – Rhett Moore \$7750- Council Member Michelle Lane made a motion to approve Rhett Moore Construction to complete the repairs to the roof of the pump house at a cost of \$7,750 to be paid for from

the Water Operating Fund. Council Member Oscar Griffith seconded the motion. The motion passed unanimously, 3-0.

- Corbett Electric has been contacted to check out the generator.

Police Department: City Clerk Lisa Johnson

- See attached report.
- 2021 Tahoe engine is being replaced under warranty.
- Chief was on duty with the County during Hurricane Idalia but was in Contact with both Officer Morris and Officer Estrada.

Administration: City Clerk Lisa Johnson

- See attached report.
- Reported that she is working with OPB on documentation needed for the Phase II grant; the compliance monitors are requiring a separate process for EPD approval.
- NCIC Audit went well and got more information on perfecting internal procedures.
- The maintenance crew is almost done with debris pickup that we can manage. Hydraulic cylinders on the dump truck have gone out and will need to be replaced; quotes are not in yet but will be forwarded when we have them.
- Tress too large for our staff to handle and limbs that need attention that could fall into roadway during high wind. We will need to run a request for bids to get this work done. The application for assistance has been submitted, and it is our understanding that a FEMA representative will be assigned who can help us ensure that we include all required elements.

Financial Reports: City Clerk Lisa Johnson

- Council Member Michelle Lane made a motion to accept the unaudited Financial Reports for September 5, 2023. Council Member Busby Courson seconded the motion. The motion passed unanimously, 3-0.
- Reported that she had received an email from Mauldin Jenkins; they are waiting for documents from Mr. Zeigler, the former accountant, to complete the audit. They will be able to come to the Council Meeting to explain the audit when it is completed.

Judge Council- requested a raise from \$375 to \$600. Council tabled for next meeting to include in New 2024 budget.

Windstream internet service is coming to Lake Park

- **Disconnect water** – Council Member Oscar Griffith made a motion to disconnect water accounts that are 30 days past due, and to allow an agreement to pay in increments for those who need time to catch up. Council discussed the past due cut-off time. Council Member Griffith retracted his motion. Council Member Michelle Lane made a motion to disconnect water accounts at 90 Days past due, accepted the agreement to catch up past due bills. Council Member Oscar Griffith made the motion and then retracted. Council Member Michelle Lane made the motion to disconnect at 90 days and allow installment


agreements to catch up if needed. Council Member Busby Seconded the motion. The motion passed 2-1, with Council Member Oscar Griffith opposed.

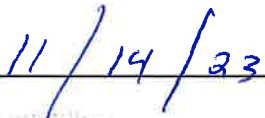
Christmas Event - Linda Hogan is working on Event planning. Will give an update at the November meeting.

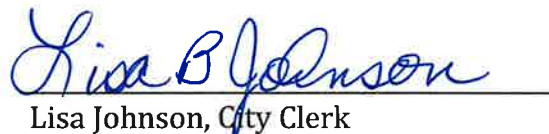
- Ms. Keckli – asked if the City has a program for toys for children whose families may need extra help at Christmas; Toys for Tots and the Salvation Army both have programs, but they are available only to families who are already receiving public benefits. She stated that she would like to be able to help with any such project. Mayor Sandlin stated that the Church of God has a program.


Executive Session – Council Member Michelle Lane made a motion to enter Executive Session Council Member Oscar Griffith seconded the motion. The motion passed unanimously. The council entered Executive Session at 7:28 pm and reconvened at 8:24 pm. Council Member Oscar Griffith made a motion to re-enter regular session. Council Member Busby Courson seconded the motion. The motion passed unanimously, 3-0. There was no action taken.

The next regular meeting will be on November 7, 2023, at 6:00 pm.


Jena Sandlin, Mayor


Date


Lisa Johnson, City Clerk


Date

