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City of Lake Park CALLED Meeting Minutes
February 15, 2024
6:00 pm

Members Present were Mayor Jena Sandlin, Council Members Michelle Lane, Busby Courson and Carl Spano.

Appointed Staff Present: City Clerk Lisa Johnson

Mayor Jena Sandlin called the meeting to order.

Mayor Jena Sandlin led the Invocation.

Mayor Jena Sandlin led the Pledge.

Council discussed a request from Maintenance Tech Billy Jones to be paid for unused Vacation Time; he normally uses vacation time at this time of year, but feels he should not, due to staff shortage. He is requesting a payout of 40 hours of vacation time. Council Member Busby Courson made a motion to pay out one week (40 hours) of vacation time for Billy Jones, as he is working through due to a staff shortage. Council Member Michelle Lane seconded the motion. The motion passed unanimously, 3-0.

Council reviewed bids for work and replacement of the septic system at City Hall. Council Member Michelle Lane made a motion to approve a bid from Herring Septic Service on Johnson Road in the amount of \$5,560 to replace the septic tank and drain field, to be paid for out of SPLOST VIII: Administration. Council Member Busby Courson seconded the motion. The motion passed unanimously, 3-0.

Mayor Sandlin reported that the Maintenance Department's air compressor went out and was replaced at a cost of \$1,499.39. She requested that Council approve reimbursing the General Fund for this Capital Item from SPLOST VIII: Public Works. Council Member Carl Spano made a motion to reimburse the General Fund in the amount of \$1,499.39 for the cost of the air compressor for the Maintenance Department from SPLOST VIII: Public Works. Council Member Busby Courson seconded the motion. The motion passed unanimously, 3-0.

Council reviewed Capital Budget requests.

Police Department:

- Tabled discussions on a new Police Car pending availability of a vehicle from the Sheriff's Department.
- Discussed new Vehicle Computers. City Clerk Lisa Johnson stated that her understanding Chief Yarbrough was that he could delay the purchase of a new setup for the Chief's car, but would like to be able to get the patrol cars up to speed; the purchase of three set-ups for patrol cars would be \$740 more than what the Department has in its SPLOST budget. Council requested that the Clerk explore whether the vehicle computers could be purchased with ARPA funds.

Public Works:

- Discussed multiple drainage issues, including at Sheavette and Broadway. Mrs. Johnson reported that during very rainy times, water stands at this corner and presents issues for local traffic; the State of Georgia realized a surplus of funds this year and is expecting to have a supplemental LMIG available in the summer, which could be used toward this project. She reported that she is unable to find anything that would indicate if there were drainage pipes in the ground already there, or if there were other plans for drainage, but is researching this. Council Member Courson suggested the City see if the District DOT Engineer could help with this. Council tabled other discussions pending more information.
- Council Member Michelle Lane made a motion to purchase speed bumps for 4H Club Rd to match the speed bumps installed on Broadway, as requested by residents on 4H Club Rd., to be paid for from TSPLOST. Council Member Carl Spano seconded the motion. The motion passed 2-1, with Council Member Busby Courson opposed due to the cost.


Administration:


- Council reviewed quotes for new financial software to replace Tyler Incode. Council Member Michelle Lane made a motion to purchase ClerkBooks using the \$15,000 budgeted for Tyler's contract this year, and the difference of \$4,331 to be paid from SPLOST VIII: Administration. Council Member Carl Spano seconded the motion. The motion passed unanimously, 3-0.
- Discussed a digital sign for City Hall. Mrs. Johnson reported that it was her understanding that this had been a project that was in progress prior to her employment with the City, and while she had been unable to find any quotes or cost estimates, she had understood verbally that the estimates were in the \$40,000 range. Council Member Carl Spano made a motion to table consideration until June, pending more information. Council Member Michelle Lane seconded the motion. The motion passed unanimously, 3-0.
- Discussed possibilities for records storage, as the Rentz building is insufficient for long-term storage of records due to damp and deterioration. Council requested that the Clerk research methods and costs to digitize the City's records.
- Discussed the need to update the City's Ordinances on Municode. Council Member Michelle Lane made a motion to approve \$2,000 to update the City's Ordinances on Municode, to be paid for from unspent funds due to open positions. Council Member Carl Spano seconded the motion. The motion passed unanimously, 3-0.

Fire:

- Discussed requests from the Fire Department. Council Member Carl Spano made a motion to approve the purchase of eight (8) SCBA bottles at a cost of \$5,172.19 to be paid for from SPLOST VIII: Public Safety: Fire. Council Member Busby Courson seconded the motion. The motion passed unanimously, 3-0.
- Discussed request for new radios; discussed the possibility of scheduling rotating on-call shifts for volunteer firefighters that would allow for the need for fewer radios. Council Member Michelle Lane made a motion to table other requests until June, when Council will revisit. Council Member Busby Courson seconded the motion. The motion passed unanimously, 3-0.

With no other business to discuss, Mayor Sandlin adjourned the meeting.


Jena Sandlin, Mayor
3/11/2024


Lisa Johnson, City Clerk
3/11/2024

Seal