



City Of Lake Park

120 N Essa Street
Lake Park, GA. 31636
229-559-7470

Public Works, Maintenance Full Time City of Lake Park Lake Park, Georgia

About Us

City of Lake Park, Georgia is a small business in Lake Park, GA. We are professional, agile, and collaborative, and our goal is to City of Lake Park, Georgia is a fast-growing community in Southeast Georgia near the Florida state line, with visionary leadership, offering opportunities for professional and personal growth. Our work environment includes friendly, helpful teammates with a common goal.

Responsibilities:

- Work with the maintenance team to ensure efficient and effective operations
- Strive to improve and implement maintenance procedures and schedules
- Conduct preventive maintenance programs to minimize equipment downtime
- Maintain accurate records of maintenance activities, including work orders and equipment history
- Collaborate with other departments to ensure smooth workflow and minimize disruptions
- Monitor inventory levels of spare parts and supplies, and coordinate procurement as needed
- Maintenance and repairs to the water system, including installation of meters, meter-reading, and flushing hydrants.
- Ensure compliance with safety regulations and company policies
- Other duties as assigned

Required:

- Must have a valid driver's License
- Must have a Team Mentality
- High School Diploma or Equivalent



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An Ideal Candidate would have 3-5 years of experience in the following areas:

Preferred Skills:

- Backhoe/Heavy Equipment Experience
- Plumbing Maintenance and Repair
- Electrical Maintenance and Repair
- Mechanical Maintenance and Repair
- Small Engine Repair
- Ability to read plans and technical specifications
- Organizational Skills
- Background Check is required

Resumes should include at least three (3) professional references.

How to Apply:

A completed Lake Park Job Application and a Resume may be submitted by:

Email: ljohnson@cityoflakeparkga.com

Mail or in person:
City of Lake Park
Attention: Lisa Johnson
120 N Essa St
Lake Park, GA 31636

Resumes should include at least three (3) professional references. For additional information, please contact Lake Park City Hall at 229-559-7470.

CITY OF LAKE PARK

Employment Application



120 N Essa St. Lake Park, GA 31636
Office 229-559-7470 Fax 229-559-7499

1. APPLICANT INFORMATION

Last Name		First		M.I.		Date	
Street Address				Apartment/Unit #			
City			State			ZIP	
Phone			E-mail Address				
Date Available			Social Security No.			Desired Salary	
Position Applied for							
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?				
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain				

2. EDUCATION

High School				Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
College				Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
Other				Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	

3. DRIVERS LICENSE

Do you have a valid Georgia driver's license?	YES <input type="checkbox"/>	NO <input type="checkbox"/>			
License Type:	<input type="checkbox"/> Operator <input type="checkbox"/> CDL <input type="checkbox"/> Class				
Endorsement Code:	_____				
License Number :	_____	State:	_____	Expiration Date:	_____

4. PREVIOUS EMPLOYMENT

Company			Phone			
Address			Supervisor			
Job Title			Starting Salary	\$	Ending Salary	\$
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>						

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

5. MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

6. Have you ever been CONVICTED of ANY violation of the law, other than minor traffic offenses, or pleaded NOLO CONTENDERE to criminal charges, even if the adjudication was withheld?

YES ☐ NO ☐

If yes, please give

Name of the offense _____

Name and location of court _____

Deposition of case _____

NOTE: A conviction does not automatically mean you cannot be employed by the City of Lake Park. The nature of the Offense, how long ago it occurred, relationship to this job, etc. are given consideration.

7. Have you ever work for the City of Lake Park?

YES ☐ NO ☐ If yes please give date of employment _____

Position title _____

8. Are you related to a City of Lake Park employee, Mayor, or Council Member?

YES ☐ NO ☐

If yes, please give the persons

Name _____

Relationship to you _____

9. REFERENCES

Please list three professional references.

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

10. DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date